

Minutes of Executive Meeting and AGM July 6 & 7 2016

Canadian Federation of Music Teachers' Associations Fédération
Canadienne des Associations de Professeurs de Musique

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CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS
FÉDÉRATION CANADIENNE DES ASSOCIATIONS DE PROFESSEURS DE MUSIQUE

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

Agenda Items	Executive Meeting July 6, 2016																							
Call to Order	President Cynthia Taylor calls the meeting to order at 9:01am																							
Recording the meeting	<p>Motion 1 That today's meeting be recorded for the purpose of completing the minutes.</p> <p>Move: Tiffany Wilson Second Joan Woodrow</p> <p>Vote: Unanimous</p>																							
Welcome	Cynthia Taylor welcomes the Officers, Executive Committee, and Chairpersons to the meeting. She also welcomes the new Delegates in attendance: Danette Readman, Gina Wedel, Patrycia Meunier, and Paula Rockwell. She also introduces Lynda Baechler (Treasurer) and Lois Kerr (Bookkeeper). Cynthia also passes around Get Well cards for both Annie Avery and Po Yeh who are both unable to attend our meetings this time.																							
Roll Call	Officers																							
	Cynthia Taylor Tiffany Wilson Charline Farrell Cathleen Gingrich Lois Kerr Lynda Baechler	President Vice President Past President Secretary Bookkeeper Treasurer																						
	<p>Delegates</p> <table border="0"> <tr> <td>Karen MacDonald, ARMTA First Delegate</td> <td>Beth Olver, ARMTA Second Delegate</td> </tr> <tr> <td>Carol Schlosar, BCRMTA First Delegate</td> <td>Joanne Lougheed, BCRMTA Alternate</td> </tr> <tr> <td>Gina Wedel, MRMTA First Delegate</td> <td>Eleanor Lwiwski, MRMTA Second Delegate</td> </tr> <tr> <td>Barbara Long, NBRMTA First Delegate</td> <td>Lynn Johnson, NBRMTA Second Delegate</td> </tr> <tr> <td>Lorna Wanzel, NSRMTA First Delegate</td> <td>Paula Rockwell, NSRMTA Alternate</td> </tr> <tr> <td>Joan Woodrow, NLRMTA First Delegate</td> <td></td> </tr> <tr> <td>Sue Jones ORMTA, First Delegate</td> <td>Frank Horvat,, ORMTA Second Delegate</td> </tr> <tr> <td>Stephanie Cole, PEIRMTA, Second Delegate</td> <td></td> </tr> <tr> <td>Lynne Gagné, QMTA First Delegate</td> <td>Patrycia Meunier, QMTA Second Delegate</td> </tr> <tr> <td>Laureen Kells, SRMTA First Delegate</td> <td>Lynn Ewing, SRMTA Second Delegate</td> </tr> <tr> <td>Annie Avery, YRMTA First Delegate (PROXY)</td> <td>Danette Readman, YRMTA Second Delegate</td> </tr> </table> <p>Magazine Editor: Dina Pollock</p> <p>Chairs Patricia Frehlich, Public Relations & Marketing, Professional Development & Research</p>		Karen MacDonald, ARMTA First Delegate	Beth Olver, ARMTA Second Delegate	Carol Schlosar, BCRMTA First Delegate	Joanne Lougheed, BCRMTA Alternate	Gina Wedel, MRMTA First Delegate	Eleanor Lwiwski, MRMTA Second Delegate	Barbara Long, NBRMTA First Delegate	Lynn Johnson, NBRMTA Second Delegate	Lorna Wanzel, NSRMTA First Delegate	Paula Rockwell, NSRMTA Alternate	Joan Woodrow, NLRMTA First Delegate		Sue Jones ORMTA, First Delegate	Frank Horvat,, ORMTA Second Delegate	Stephanie Cole, PEIRMTA, Second Delegate		Lynne Gagné, QMTA First Delegate	Patrycia Meunier, QMTA Second Delegate	Laureen Kells, SRMTA First Delegate	Lynn Ewing, SRMTA Second Delegate	Annie Avery, YRMTA First Delegate (PROXY)	Danette Readman, YRMTA Second Delegate
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Acceptance of Agenda	<p>Amendments to the Agenda:</p> <p>Under new business: Royal Conservatory of Music (RCM) Secretary and Treasurer Contract Motions</p>																							

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<p>Executive Meeting Minutes - July 2014</p>	<p>Amending the AGM agenda to include that the meeting begins at 9am on Wednesday July 7.</p> <p>Motion 2: To accept the Agenda as amended. Move: Karen MacDonald Second: Eleanor Lwiwski</p> <p>Vote: Unanimous</p> <p>Motion 3: That the minutes from CFMTA/FCAPM meeting 2015 be adopted as circulated.</p> <p>Move: Carol Schlosar Second: Lynn Johnson</p> <p>Vote: Unanimous</p>
<p>Correspondence</p>	<p>Cathleen Gingrich gives a short update regarding the communications that have been received at the office of the CFMTA/FCAPM.</p>
<p>Report from the President</p>	<p>Motion 4: To accept the President's Report as circulated.</p> <p>Move: Charline Farrell Second: Sue Jones</p> <p>Vote: Unanimous</p>
<p>Report from the Office of CFMTA/FCAPM</p>	<p>Motion 5: To accept the report from the office of CFMTA/FCAPM.</p> <p>Move: Tiffany Wilson Second: Gina Wedel</p> <p>Vote: Unanimous</p>
<p>Report from the Treasurer</p>	<p>Discussion is held to clarify what the ARMTA cheques are used for and the destruction of the old cheques as outlined in the report.</p> <p>Motion 6: To accept the report from the Treasurer as circulated.</p> <p>Move: Tiffany Wilson Second: Beth Olver</p> <p>Vote: Unanimous</p>
<p>Report from the Bookkeeper</p>	<p>Motion 7: To accept the report from the Bookkeeper as circulated.</p> <p>Move: Joanne Lougheed Second: Karen MacDonald</p> <p>Vote: Unanimous</p>
<p>Report from the Vice-President</p>	<p>Motion 8: To accept the Vice President's Report.</p> <p>Move: Tiffany Wilson Second: Lynn Ewing</p> <p>Vote: Unanimous</p>
<p>Financial Statements to May 31, 2016</p>	<p>Lois Kerr presents the Profit & Loss Report and leads the attendees through it. She notes that there is a change from past years accounting as she has changed from Cash Accounting to Accrual Accounting. She points out the Operating Income and how teacher fees are currently \$22/teacher annually. She remarks on the loss of \$13,031.27 under Operating Expenses after reviewing them line by line. The fees are \$26.00 annually – with \$4.00 immediately going to YA, Competitions and CMW.</p>

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	<p>There is a profit reflected in Awards and Competitions of \$1,855.37, but the Donations line does not include the \$3000.00 from The Personal Insurance Company as we have not received it.</p> <p>There is a profit in Canada Music Week Income of \$1332.47. The Young Artist Program has \$1 of the teachers' fees applied to it. She has broken down the line items within the Expenses of the program and notes that there is a profit of \$619.77.</p> <p>Overall there is a loss of \$9,223.64.</p> <p>There is a question regarding the administration of the ARMTA Trust. Lois and Lynda explain how it works.</p> <p>There are questions regarding both Contents and Officer's insurance. The questions were answered and explained.</p> <p>Motion 9: To accept the Profit and Loss report to May 31, 2016.</p> <p>Move: Tiffany Wilson Second: Karen MacDonald</p> <p>Vote: Unanimous</p>
<p>Audited Statement</p>	<p>Lois Kerr guides us through the Audited statements. The Assets line for GST includes rebates from the past few years. She points out that the Accounts Payable within the Liabilities is the current Visa Bill which includes the flights and travel for this meeting.</p> <p>Motion 10: That the audited financial statements for year ending May 31, 2016 be accepted.</p> <p>Move: Tiffany Wilson Second: Lynne Gagne</p> <p>Vote: Unanimous</p> <p>Motion 11: Change the name as referred to in the Audited Financial Statements as <i>Special Projects</i> to <i>Awards and Competitions</i>.</p> <p>Move: Carol Schlosar Second: Joan Woodrow</p> <p>Vote: Unanimous</p> <p>Lois Kerr presents a Distribution of Assets report for information purposes, in order to clarify CFMTA's financial position.</p> <p>President Cynthia Taylor presents a gift to Carol Schlosar in thanks for her work during the last year. She also thanks Lois, Lynda and Tiffany for all of their work.</p>
<p>Payment of Accounts</p>	<p>Motion 12: That all accounts be paid to the end of our CFMTA/FCAPM fiscal year 2016.</p> <p>Move: Tiffany Wilson Second: Carol Schlosar</p> <p>Vote: Unanimous</p>
<p>Finance Chair</p>	<p>Tiffany adds her thanks for the efforts of the Finance Committee for assisting her and putting</p>

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Report	<p>CFMTA back on an even footing for future years.</p> <p>Motion 13: To accept the report of the Finance Committee Chair as circulated.</p> <p>Move: Tiffany Wilson Second: Karen MacDonald</p> <p>Vote: Unanimous</p> <p>CFTMA's current fiscal year end is May 31. This creates several issues:</p> <ul style="list-style-type: none">• short length of time to prepare year- end financial statements and have them audited before the AGM• many of our programs overlap the year end and entry fees and expenses are not always received in time to include in the year in which they took place• with the AGM close to the beginning of the fiscal year, many of the expenses related to the hotel and delegate travel are put into "Prepaid Expenses" which will not be categorized until the new fiscal year <p>In discussion with the auditor, a year end of March 31 was suggested. It was considered impractical to change the AGM date. It is necessary to approve the audited Financial Statements in time to file with CRA by the 6 month deadline.</p> <p>March 31 gives the Treasurer/Bookkeeper and auditor 2 months to complete the year end financials. The financial reports would be ready to send to the Officers and Delegates with the meeting package.</p> <p>A change in Year End has to be applied for and approved by CRA.</p> <p>Motion 14: That the CFMTA/FCAPM start the process of changing the fiscal year end to March 31st.</p> <p>Move: Tiffany Wilson Second: Joanne Lougheed</p> <p>Vote: Unanimous</p> <p>Directive 1: That the Treasurer inform the P & P chair when and where there are changes made regarding the Year End in the P&P Manual.</p> <p>Carol Schlosar elaborates as to why we are suggesting the change outlined in the motion below based on the auditors suggestions :</p> <ul style="list-style-type: none">• to have internal controls for the Bookkeeper• that the monthly Bank Statement would be adequate• that Quarterly Profit and Loss statements would be sufficient. <p>Questions regarding the need to have Bank Statements versus Financial Statements were discussed and answered.</p> <p>Motion 15: That the P & P manual, on page 20 number 1, <i>monthly financial statements shall be circulated to the officers and members of the finance committee by the 15th of each month</i> be</p>
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<p>Budget 2016-2017 (table to end of meeting)</p>	<p>changed to read, <i>the monthly bank statements and bank reconciliation (circulated to the officers and members of the finance committee) by the end of the following month.</i></p> <p>Move: Tiffany Wilson Second: Joan Woodrow</p> <p>Carried</p> <p>Discussion regarding implementing a per diem in the notion below, with many examples from different provinces put forward.</p> <p>Motion 16: The Policies & Procedures Manual, on page 20 Officers, Executive Committee and Annual General Meetings 1c), be changed to <i>meals for four days at \$75.00 per diem with catered meeting meals deducted.</i></p> <p>Move: Tiffany Wilson Seconded: Lauren Kells</p> <p>For: 11 Against: 12 Abstain: 2</p> <p>Defeated</p> <p>Motion 17: That the budget be tabled to the end of the meeting.</p> <p>Move: Tiffany Wilson Second: Lorna Wanzel</p> <p>Vote: Unanimous</p> <p>Cynthia Taylor presents a small gift to Lynda Baechler to thank her for stepping in and assisting us in our time of need.</p>
<p>Standing Committee Reports</p> <p>Awards and Competitions</p> <p>Bylaws and P & P</p> <p>Canada Music Week</p> <p>Nominations Report</p> <p>Professional Development and Research</p>	<p>Sue Jones recommends that <i>practice rooms be made available to competitors</i> be added to the P & P.</p> <p>The CFMTA/FCAPM Memorial Pedagogy Award was announced and the winner is: Megan Kuntz from Hanover, Ontario with a mark of 95% on her RCM Advanced Piano Pedagogy Written exam.</p> <p>Lorna Wanzel goes through the individual changes. Most changes are basic housekeeping. Corrections were pointed out and will be edited accordingly.</p> <p>Po Yeh’s report was accepted. Discussion regarding the Essay Competitions highlighted the fact that some funds from last year are to be carried over to this year’s Competition because there was no entry in one prize category.</p> <p>Charline Farrell directs us to her report as distributed and states that the elections will take place later in the meeting.</p> <p>Pat Frehlich thanks the delegates for the effort in supporting the conference.</p> <p>30% of all Canadian registrants’ fees will be reimbursed to CFMTA/FCAPM.</p>

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<p>Public Relations and Marketing</p>	<p>Project and promotion ideas will be supported by the Baltimore Committee and encouraged from the Provinces.</p> <p>22 submissions of proposals for the Conference have been received from across Canada. MTNA will notify those selected.</p> <p>Extra advertising will appear in the fall issue of the Canadian Music Teacher magazine. Colour posters and Conference information will be available on the website.</p> <p>Pat recommends an update and reprint of the CFMTA/FCAPM brochures. She asks for suggestions to be sent to her by September 1st, 2016. Pat will send members of the Executive Committee a copy of the existing brochure for suggested changes.</p> <p>The upcoming ISME conference in Scotland will be a catalyst to promote the MTNA/CFMTA Commemorative Conference.</p>
<p>Presentation - MTNA</p>	<p>Cynthia Taylor Introduces our guest, Dr. Gary Ingle, Executive Director and CEO of MTNA.</p> <p>Dr. Ingle speaks to the relationship between MTNA and //FCAPM and speaks to the strengths and differences between the two organizations and how we can assist and influence each other.</p> <p>He invites us to attend the MTNA Commemorative Conference in Baltimore, Maryland in March 2017. In a PowerPoint Presentation, he presents highlights of the Collaborative Conference in 2007 that explored pedagogical diversity between the two countries.</p> <p>Dr. Ingle informs us that the composer of our National Anthem <i>O Canada</i>, Calixa Lavallee, was also the president of MTNA over one hundred years ago.</p> <p>The PowerPoint included information on the hotel and venue where the conference is being held.</p> <p>He outlines the main presenters and organizers on the committee and describes the overall subjects that will be highlighted, including their new partnership with the Psychoanalysts ' Association; audience creation; marketing; mental health and wellness; various pedagogy for all instruments; and teaching special needs students.</p> <p>Performers and keynote speakers were highlighted. There will be a Pedagogy Saturday and programs for newer music teachers. There will be MTNA Competitions and the CFMTA/FCAPM National Competition.</p> <p>Registration fees: CFMTA/FCAPM member rate will be the same as the MTNA member rate in U.S. dollars.</p> <ul style="list-style-type: none"> • Early bird fees Dec 2, \$345.00 • Feb 2, \$395.00, • After Feb. 2, \$495.00. • One day registration \$185.00. <p>Conference Hotel: Baltimore Marriott Waterfront, single/double rate: \$174/night U.S.</p>

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	<p>When registration is open, CFMTA/FCAPM members will be sent a code in order to receive the MTNA member rate. www.MTNA.org.</p>
<p>Standing Committee Reports (continued)</p>	<p>1:02 pm</p>
<p>Advertising Sub-Committee</p> <p>The Canadian Music Teacher</p> <p>Translation Committee</p> <p>Young Artist Tour</p> <p>Webmaster</p>	<p>Directive 2: All changes to the P&P manual are to be sent to Lorna Wanzel by Committee Chairs. Please include correct wording and the page numbers where changes are to occur in the P&P.</p> <p>Dina Pollock presents the posters, for National and Provincial use, announcing the Baltimore Piano Competition.</p> <p>Fonts in the CMT are now changed to Sans Serif.</p> <p>Ads on the website are encouraged as we are now on the WordPress platform.</p> <p>Discussion followed.</p> <p>To further investigate this issue the following was decided:</p> <ul style="list-style-type: none"> • Letter to the provinces to ask for a link on their website to the CFMTA/FCAPM magazine. • Dina Pollock is to poll the Provinces/Territory regarding preference of the CMT as digital vs hard copy. <p>Files and forms were updated for the website. The next step is the Translation of the Policies & Procedures Manual. Due to lack of funds, this was not possible this past year.</p> <p>Barbara Long recommends an increase of \$1000.00 to the Translation Committee budget in order to proceed with this project. Government Grant applications will be explored to see if there Heritage grants available. The Translation Committee will discuss this further after the budget has been approved.</p> <p>Cathleen Gingrich will participate in the application of this grant from the CFMTA/FCAPM Head Office.</p> <p>ORMTA will plan a YA tour every other year (Policy Change). Charline Farrell is to send this information to Lorna Wanzel for the P & P.</p> <p>Please note that YA tours may need to be held earlier due to the March 2017 CFMTA/FCAPM National Competition.</p> <p>The website is updated, and responsive for all formats (web and tablet).</p> <p>Dina Pollock suggests that we have an Archive website in order to keep the older magazines, past competition winners and old files etc. available on the website. This is to improve the responsiveness of the main website. The larger the database the slower the response time is. Cost – the cost to build this site would be around \$500.00 which would cover setting it up on the</p>

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	<p>server, building the site and moving the content over from the current sites and reformatting it as needed.</p> <p>We are experiencing problems with the lack of storage and are running out of space. Dina Pollock recommends that we purchase more space. In addition, hosting fees are going up to \$339 in October. This package will also give us an additional 1 gig of space – up to 6 gigs (we are currently using 5.86 gigs) some extra space but not much. The next step up would give us an additional 5GB of space - \$149 per year.</p> <p>Dina Pollock also recommends that we begin to think one year ahead for information that needs to go to the website. Therefore we need to update posters and competitions forms and posters a year in advance.</p> <p>Photographs are currently housed on a Flickr account. Dina Pollock suggests a SmugMug account as there is more space and fewer issues but with control issues resolved. This cost is \$80 a year.</p> <p>Motion 18: To receive the Standing Committee Reports.</p> <p>Move: Joan Woodrow Second: Lorna Wanzel</p> <p>Vote: Carried</p>
<p>Ad Hoc Committee Reports Community Relations</p> <p>Convention 2015</p>	<p>Annie’s report was received as distributed. Discussion took place regarding the purpose and direction of this committee. The decision was to leave the committee as it stands for future program use.</p> <p>Joanne pointed out the recommendations in terms of reworking the Convention handbook, specifically in regards to the Peer Review Research Papers.</p> <p>Motion 19: To receive the Ad Hoc Committee Reports.</p> <p>Move: Carol Schlosar Second: Lorna Wanzel</p> <p>Vote: Unanimous</p>
<p>Provincial Reports</p>	<p>Motion 20: To receive the Provincial Reports.</p> <p>Move: Karen MacDonald Second: Beth Olver</p> <p>Vote: Unanimous</p>
<p>Branching Out 2016-2017</p>	<p>HAPPY BIRTHDAY CANADA! This project will run during the calendar year January 1, 2017 to December 31, 2017. A \$100 subsidy will be available to all RMT BRANCHES for a Happy Birthday Canada onetime event within the calendar year.</p> <p>Motion 21: That the Branching Out project occurs from January 1 to December 31, 2017 as a Canada 150th Birthday theme, as a two fiscal year project.</p> <p>Move: Lorna Wanzel Second: Lynn Johnson</p>

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	<p>Vote: Unanimous</p>
<p>Convention 2017 MTNA - Baltimore</p>	<p>MTNA Conference: Steps include Public Relations and Publicity brainstorming for ideas. What kinds of things would we like to see to commemorate this? There are many ideas as this takes place during Canada’s 150 birthday.</p> <p>Resolutions and P & P changes will be due December 15, 2016.</p> <p>Reports: Provincial reports: May 1, 2017 Committee reports: January 15, 2017 Agenda and Committee reports will be circulated: February 15, 2017.</p> <p>Executive Committee Meeting in Baltimore: Friday March 17, 2017. Officers Meeting: Thursday March 16, 2017.</p> <p>Piano Competition: Monday March 20 and Tuesday March 21. We ask that, if possible, that delegates stay for the Competition in order to represent our country well and support the performers.</p> <p>Motion 22: That the 30% of the registration fees (in USD), paid to attend CFMTA/FCAPM conference, that MTNA returns to CFMTA be divided 40% to CFMTA and 60% to Provinces and Territories.</p> <p>Move: Lorna Wanzel Second: Loreen Kells</p> <p>Vote: Unanimous</p>
<p>Resolutions</p>	<p>Motion 23: To update the P & P on page 8 5) and page 13 3 b) to add the following: <i>officers and chairs</i> after presidents.</p> <p>Move: Lorna Wanzel Second: Paula Rockwell</p> <p>Vote: Unanimous</p> <p>RESOLUTION 1: When new initiatives and/or projects requiring an expenditure of more than \$500.00 are proposed to the CFMTA/FCAPM Executive Committee, researched and projected costs are to be presented before the motion to proceed is put to a vote. Discussion</p> <p>Move: Tiffany Wilson Second: Charline Farrell</p> <p>For: 24 Against: 1 Abstain: 0</p> <p>Passed</p>

	<p>RESOLUTION 2:</p> <p>That the position of Communications Chair be created with Dina Pollock as the Chair, holding the position for a two year renewable term.</p> <p>Move: Tiffany Wilson Second: Charline Farrell</p> <p>Withdrawn</p> <p>It was suggested that Communications Coordinator would be a more accurate label. The updates can be done within her contract and the P&P.</p> <p>Motion 24: That the new position titled Communications Coordinator be created with the following Job Description.</p> <p>COMMUNICATIONS Coordinator (Job Description)</p> <ol style="list-style-type: none"> 1. The Communications Chair shall be: <ol style="list-style-type: none"> a) Responsible for overseeing both the Canadian Music Teacher and the Website Portfolios b) The CMT Editor, the Webmaster, or may hold both positions c) Submit an annual report to the Executive Committee d) Hold office for a term of two years, with re-election possible for further two-year terms e) Attend the CFMTA/FCAPM Executive Committee and the Annual General meetings and represent both the Editor and the Webmaster. f) Discuss with Editor and Webmaster the proposed budget for the upcoming fiscal year and submit to the Finance Chairperson by May 1st <p>Move: Tiffany Wilson Second: Charline Farrell</p> <p>Passed</p>
<p>New Business</p>	<p>Canadian Art Tax Credits</p> <p>Cindy speaks to the fact that the elimination of this tax credit is not only for music lessons, but sports as well. Ultimately these monies will be put to lower income families who will benefit more from this.</p> <p>We will put the question to the provinces if the membership will be opposing it or supporting it. Carol will put the template together to send to the provinces for discussion, so we have a consensus moving forward with our position.</p> <p>Strategic Planning</p> <p>Laureen Kells speaks to the research and steps that have been taken so far in regards to this Committee, and moving forward she recommends that a professional be consulted, as her province benefitted from this. Frank Horvat, delegate from ORMETA, spoke of ORMETA's successful experience with a professional consultant in Strategic Planning. Laureen will explore cost efficiency and continue her research into this new direction.</p> <p>Canada's 150th Birthday</p>

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Cindy reads an email from Po Yeh, discussing the next CMW proposal for Call for Compositions: Reflections of Canada.

CFMTA celebrates Canada's 150th Birthday with a unique compilation of music, to connect with our past, celebrate our cultural and aesthetic diversity and build a legacy for the future. We aim to inspire composers to explore new ideas, and interpret and reflect the Canada we live in. This project will also serve to showcase Canadian creativity at the collaborative conference in Baltimore in 2017.

CFMTA invites Canadian composers to create new original musical works that are suitable for performance by musicians at various levels of ability, and appeal to a diversity of audiences.

This collection will be published in electronic format (example issuu.com) with scores available for free download via the cfmta.org website to offer musicians greater access to Canadian works.

Deadline is 5pm MST on December 1, 2016. Selections will be announced by mid-January.

Suggested Guidelines:

- 1) Eligible scores include: new, previously unpublished works for solo or duet compositions, with or without voice, or for ensemble, and may include electroacoustics.
- 2) For vocal scores, the composer must secure rights to any non-public domain texts and verification of secured rights for use of texts must be included with submission.
- 3) An applicant may submit a maximum of three works for Call 2017; however only one submission per composer may be selected.
- 4) The composer must be a Canadian citizen or permanent resident of Canada. They do not need to be living in Canada at the time of the application.
- 5) Submissions will be accepted electronically and should include a computer generated PDF score and video recording (mp3). Works are judged anonymously therefore the composer's name should appear only on the application form. Please submit materials in a folder labeled: `yourlastname_Call2017`, and include your application form, score in PDF format and recording. Send this folder to canadamusicweek@cfmta.org via WeTransfer or other online file transfer service.
- 6) CFMTA shall have the following rights with respect to the selected scores until December 31, 2017:
 - a. The right to publish the score in electronic format and make available for free public download via the cfmta.org website.
 - b. The right to use the video submissions for publicity purposes on social media.
 - c. The right to reproduce the first page of Composer's manuscript in the Canadian Music Teacher's magazine.
 - d. The exclusive right to premiere performances and video recording of the compositions provided that the recording takes place before June 1 2018.

Questions and changes need to be emailed to Po before September 1, 2016 so that the call can be circulated.

Discussion came up regarding subjects to focus on:

- grant applications, and fundraising.
- Explore using Canada 150th Logo to all certificates.. "CFMTA Celebrates 150".

Cathleen Gingrich and Dina Pollock will research the use of the Logo.

Cathleen Gingrich will send the official announcement and release to CMC, University databases and RMT.

The Personal

Charline Farrell reported that the 5 year contract is at the end of its term. Out of 3500 members 130-140 have used them as their insurance provider. In a meeting with The Personal Charline Farrell suggested that we could possibly include their information in alternative advertising such as Facebook and other social media, including a two page spread in the CMT.

She asked for suggestions, and responses included:

- Can the provinces include advertising on their websites/magazines?
- Can their marketing slant reflect that changes have been made?

Further discussion is warranted, as this has much to do with a Communications Plan. Charline Farrell will prepare a document with some discussion points.

RCM

Cynthia Taylor presented a document that was given to the RCM regarding the RCM Teacher Certification and the meeting that Cynthia Taylor and Charline Farrell had with them in March of 2017. **Please see attached document.** She is still awaiting a response from the RCM management.

Some conversation came up regarding this action and why it wasn't shared with the provinces. Two provinces have had conversations with the RCM. The President was cautioned by delegates from NSRMTA and ORMTA who expressed concerns.

Cindy Taylor appreciates everyone's opinions and takes it to heart.

Motion 25: That the Treasurer and Bookkeeper revert to one position titled Treasurer.

Move: Tiffany Wilson **Second:** Carol Schlosar

Passed

Secretary and Treasurer Contract

As each of our contract employees, Secretary and Treasurer, kept meticulous track of their working hours, it has become apparent that the number of hours required to fulfill the terms of their contract is greater than originally estimated. In comparing the end of year actuals with the budgeted amount it is evident that an increase is required.

Also, to have each contract officer keep track of time in hourly increments is costly and a most inefficient use of their time and talents. To change the terms of the contract from hourly rates to yearly contract makes sense in saving time and money. To facilitate this change we propose that a YEARLY contract amount be divided and paid out monthly.

Currently the combined costs for the Treasurer and Secretary are running at approximately

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

	<p>\$19,000. With an increase to compensate for cost of living over the last five years (when our last adjustments were made) the proposed change would be to make each position a yearly contract with remuneration of \$10000.</p> <p>Motion 26: That the contract of the Secretary and the Treasurer be changed to a yearly amount of \$10,000.00 for each position, to be paid in monthly increments.</p> <p>Move: Charline Farrell Second: Lorna Wanzel</p> <p>For: 24 Against: 0 Abstain: 1</p> <p>Passed</p>
	<p>Adjourned until tomorrow (July 7) at 9:00am</p>
<p>Reconvened:</p>	<p>Thursday July 7, 2016 President Cindy Taylor called the meeting to order at 9:00 am, with the following reminder:</p> <p><i>When speaking during our CFMTA/FCAPM meetings, please keep comments courteous and respectful.</i></p>
<p>Budget 2015-2016</p>	<p>Lois Kerr presents the Budget and outlines what will happen if our request to the CRA to change the Year End is approved. She calls attention to the fact that the Baltimore Convention and the Competition will be extraordinary circumstances, as they belong in the next fiscal year. Therefore these expenses need to be paid this year but expensed in the next fiscal year. Cash flow will have to be managed accordingly.</p> <p>Lois Kerr then outlines all the changes that occurred to the Budget during the meeting. Please find the updated Budget attached.</p> <p>Discussion follows regarding the lack of new income, and the fact that the individual member fees have not been raised in several years.</p> <p>Motion 27: To accept the 2016-17 Budget as amended.</p> <p>Move: Tiffany Wilson Second: Karen MacDonald</p> <p>For: 25 Against: 0 Abstain: 0 Passed</p> <p>The following motion would be reviewed annually in order to reflect the current cost of living on a yearly basis.</p> <p>Motion 28: That the membership fees be raised from \$26.00 to \$30.00, commencing in the 2017-18 fiscal year.</p> <p>Move: Barbara Long Second: Lynn Ewing</p> <p>For: 23 Against: 0 Abstain: 2 Passed</p>

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

	<p>Motion 29: That the CFMTA/FCAPM Policies and Procedures Manual be translated into French.</p> <p>Move: Barbara Long Second: Lynne Gagnè</p> <p>Vote: Unanimous</p> <p>Motion: That the CFMTA/FCAPM Secretary and Translations Chair apply for a Heritage Canada Grant to assist with the cost of translating the CFMTA/FCAPM Policies & Procedures Manual into French.</p> <p>Move: Barbara Long Second: Patricia Meunier</p> <p>Vote: Unanimous</p>		
Elections	<p>Awards and Competitions</p> <p>Bylaws, Policies and Procedures</p> <p>Canada Music Week</p> <p>Professional Development & Research</p> <p>Public Relations/Advertising/Marketing</p> <p>Strategic Planning</p> <p>Translations</p> <p>Communications Coordinator</p> <p>Webmaster</p>	<p>Susan Jones</p> <p>Lorna Wanzel</p> <p>Po Yeh</p> <p>Pat Frehlich</p> <p>Pat Frehlich</p> <p>Laureen Kells</p> <p>Barbara Long</p> <p>Dina Pollock</p> <p>Dina Pollock</p>	<p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected by Acclamation</p> <p>Elected</p> <p>Elected</p>
Ratifications	<p>Secretary</p> <p>Editor, Canadian Music Teacher</p> <p>Treasurer</p>	<p>Cathleen Gingrich</p> <p>Dina Pollock</p> <p>Lois Kerr</p>	<p>Ratified</p> <p>Ratified</p> <p>Ratified</p>
Meeting Adjourned	<p>9:51am</p> <p>Moved: Joan Woodward</p>		

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

Agenda Items	Annual General Meeting July 7, 2016
Welcome	President Cynthia Taylor opened the AGM July 7 th , 2016 at 10:05 am
Acceptance of Agenda	<p>Motion 1: Accept 2016 AGM agenda.</p> <p>Move: Carol Schlosar Second: Sue Jones</p> <p>Vote: Unanimous</p>
Financial Report	Vice President Tiffany Wilson expresses her thanks to Lois Kerr and Lynda Baechler. The Financial Reports were reviewed and previously accepted in the Executive Committee meeting.
Appointment of Auditor	<p>Motion 2: That Christene Scrimgeour be the auditor for the 2016 – 17 fiscal year.</p> <p>Move: Tiffany Wilson Second: Carol Schlosar</p> <p>Vote: Unanimous</p>
Announcements and Goodwill	<p>Frank Horvat announced the ORMTA Provincial Convention and invites all to beautiful Chatham, Ontario.</p> <p>NSRMTA Celebrates 80 Years next year. All are welcome to join the celebrations.</p> <p>Joan Woodrow thanks the officers for all their hard work .</p> <p>Quebec announces that a piece called “Bonjour” was written for them this past September.</p> <p>Cynthia Taylor, CFMTA/FCAPM President, thanked everyone for their participation in a successful meeting and wishes everyone a safe journey home.</p>
Adjournment	Move: Joan Woodrow 10:13am

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

Action List		
<p>Financial Reports</p>	<p>That the CFMTA start the process of changing the fiscal year end to March 31.</p> <p>Directive 1: That the Treasurer inform the P & P chair when and where there are changes made re the Year End in the P&P Manual.</p>	<p>Lois/Lynda/Christene S.</p> <p>Lois Kerr</p>
<p>Standing Committee Reports</p>	<p>Public Relations and Marketing Pat Frehlich asks for any feedback to be into her by September 1st, 2016. Pat will send everyone a copy of the existing brochure so that we can all look at it and suggest changes.</p> <p>Directive 2: All changes to the P&P manual are to be sent to Lorna Wanzel by Committee Chairs through the Secretary, for correct wording and where to make changes in the P&P.</p> <p>CMT 1) Letter to the provinces to ask for a link on their website to the CFMTA CMT. 2) Dina Pollock to poll the Provinces/Territories regarding preferences of the CMT as digital vs hard copy.</p> <p>Translation Committee Motion 29: That the CFMTA/FCAPM Policy and Procedure Manual be translated into French.</p> <p>Motion 30: That the CFMTA/FCAPM Secretary and Translations Chair apply for a Heritage Canada Grant to assist with the cost of translating the CFMTA/FCAPM Policy & Procedure Manual into French.</p> <p>Young Artist Tours Please note that YA tours will have to happen earlier if your YA Tour/Competition usually takes place in the new year, as they will need to be selected to travel to the competition in Baltimore in March of 2017</p> <p>Webmaster Create archive site and purchase more storage.</p> <p>Update events and competitions one year in advance on the website, and downloadable material.</p>	<p>Pat Frehlich/Delegates</p> <p>Chairs/Cathleen</p> <p>Dina Pollack</p> <p>Barb Long</p> <p>Barb/Cathleen</p> <p>Provinces/Delegates</p> <p>Dina</p> <p>Dina/Po</p>

Minutes of CFMTA/FCAPM Executive Meetings July 6 & 7 2016

	<p>Strategic Planning Laureen will work towards creating this conversation within the structure of annual meetings within the next few years for cost efficiency.</p>	Laureen Kells
Provincial Reports	Cathleen to send out updated Provincial reports as it now includes NL	Cathleen Gingrich
Unfinished Business	Branching Out Initiative 2015-2016	Charline Farrell
New Business	<p>Timeline for March 2017 meetings Resolutions and P & P changes will be due December 15, 2016. Reports will be due: Provincial reports: May 1, 2017 Committee reports: received no later than January 15, 2017 Agenda and Committee reports will be sent out: February 15, 2017 Executive Committee Meeting in Baltimore: Friday March 17, 2017. Officers Meeting: Thursday March 16, 2017.</p> <p>Canada's 150 Birthday CFMTA invites Canadian composers to create new original musical works that are suitable for performance by musicians at various levels of ability, and appeal to a diversity of audiences. Deadline for submissions December 1, 2016</p> <p>Questions and changes need to be emailed to Po before September 1, 2016 as the call would need to be distributed.</p> <p>The Personal Charline Farrell will prepare a document with some talking points.</p> <p>Raising membership fees Motion 28: That the membership fees be raised from \$26.00 to \$30.00, commencing 2017-18 fiscal year.</p>	<p>Officers/Delegates/Chairs</p> <p>Po/Cindy</p> <p>Delegates</p> <p>Charline</p> <p>Lois/Provinces</p>



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March 23rd, 2016

To The Academic Department of the Royal Conservatory of Music

Elaine Rusk, Janet Lopinski, and Sue Elliott

**The Canadian Federation of Music Teachers' Associations /
Federation canadienne des associations des professeurs de musique**

Proposal Regarding: the RCM new Teacher Certification Program

The Canadian Federation of Music Teachers Associations (CFMTA/FCAPM) membership is comprised of approximately 3500 Registered Music Teachers across Canada and the Yukon Territory. We adhere to a high standard of music teaching and we applaud you for your new initiative of the Teacher Certification Program which will raise the standard of music education across the country. Many of us grew up with the RCM system of music education and now continue that legacy in our teaching.

We have a core group of well qualified music teachers who could help promote the new RCM Teacher Certificate Program by their own participation and by their mentoring of students through this course of study.

We the Officers of CFMTA/FCAPM would like to propose that:

- a) The new RCM Teacher Certification designation be given to each RMTA throughout Canada, through application, for one year free of charge. This would benefit the RCM with promotional advertising of this new program through the very people who have a passion in raising the standard of music teaching in Canada. A complimentary Teacher Certification would get the Registered Music Teachers on board with this program for the first year then it would be the project of the RCM to encourage the teachers to continue in the program in subsequent years.

In return the Registered Music Teachers, who have already been vetted through their Provincial/ Territorial RMT membership, would feel valued for their high standard of music education and validated by the RCM.

- b) All new Provincial/ Territorial Registered Music Teachers be given a complimentary Teacher Certification for one year. This would promote the same advertising for the RCM as stated above.

Thank – you for meeting with us today to discuss how we can work together to continue to raise the standard of music education in Canada.

Sincerely, Cynthia (Cindy) Taylor President, and Charline Farrell (Past President) of CFMTA/FCAPM

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
00 OPERATING INCOME				
0001 BASE ANNUAL FEE	76,142.00	75,775.00	77000.00	Based on 3500
0002 LATE FEES	0.00	500.00	500.00	
0003 NEWSLETTER ADVERTISING	13,148.67	22,000.00	15000.00	
0004 INTEREST	1,587.65	1,500.00 Est.	1500.00	
0005 THE PERS. INSURANCE GROUP	1,332.46	750.00	750.00	
0006 PD CERTIFICATES	100.00	50.00	150.00	
0008 DONATIONS	100.00	100.00	100.00	
0009 OTHER INCOME				
CMT Subscriptions	60.00	100.00	200.00	
Contingency from Surplus	0.00	0.00	2500.00	Motion to send Pat to ISME
Miscellaneous	2,452.00 *	1,000.00	4000.00	includes \$3000 Conf 2015 profit
Total 0009 OTHER INCOME	2,512.00	1,100.00	6,700.00	*AGM 2014 catering
Total 00 OPERATING INCOME	94,922.78	101,775.00	101,700.00	
00 OPERATING EXPENSES				
0010 AGM				
0011 AGM Delegates	18,214.87	15,000.00	15000.00	
0012 AGM Officers	10,818.11	5,000.00	8200.00	Motion to bring Bookkeeper to AGM
0019 AGM Miscellaneous	307.94			
Total 0010 AGM	29,340.92	20,000.00	23,200.00	
0020 CANADIAN MUSIC TEACHER				
0021 EDITOR HONORARIA	6,600.00	6,600.00	6600.00	
0022 EDITOR COMMISSION	1,839.50	3,300.00	2500.00	
0023 PRODUCTION	24,564.63	28,650.00	25000.00	
0024 OFFICE & COMMUNICATIONS	219.70			
0025 EDITOR TRAVEL	664.31	1,000.00	1,000.00	
Total 0020 CANADIAN MUSIC TEACHER	33,888.14	39,550.00	35,100.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
0040 ADMINISTRATION				
0041 AUDIT	3,840.34	3,700.00	3700.00	
0042 MEETING EXPENSES	1,490.15	1,000.00	1000.00	
0043 INSURANCE	2,015.00	2,000.00	2000.00	
0044 OFFICE EXPENSES				
Moving	18.19			
Office Expenses	2,137.44	1,800.00	1800.00	
Storage	1,283.62		1200.00	
Total 0044 OFFICE EXPENSES	<u>3,439.25</u>	<u>1,800.00</u>	<u>3,000.00</u>	
0046 WEBSITE MAINTENANCE	532.67	800.00	1451.00	\$800 + name \$22 + hosting \$400
0048 SERVICE CHARGES	864.74	125.00	500.00	
0049 MISCELLANEOUS	<u>351.63</u>	<u>1,000.00</u>	<u>0.00</u>	
Total 0040 ADMINISTRATION	12,533.78	10,425.00	11,651.00	
0050 SALARY				
0051 ADMINISTRATIVE STAFF				
Bookkeeper	4,625.00			
Secretary	9,450.00		10000.00	
Treasurer	<u>4,406.25</u>		<u>11500.00</u>	
Total 0051 ADMINISTRATIVE STAFF	18,481.25	17,000.00	21,500.00	
0052 WEBMASTER	<u>1,544.31</u>	<u>1,500.00</u>	<u>1500.00</u>	
Total 0050 SALARY	20,025.56	18,500.00	23,000.00	
0060 HONORARIA				
0061 PRESIDENT	1,350.00	1,350.00	1,350.00	
0062 VICE PRESIDENT	<u>750.00</u>	<u>750.00</u>	<u>750.00</u>	
Total 0060 HONORARIA	2,100.00	2,100.00	2,100.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
0070 TRAVEL COSTS				
0071 PRESIDENT TRAVEL	1,794.58	3,000.00	3000.00	
0072 PR AND MARKETING TRAVEL	2,482.78	3,000.00	3000.00	
PR & M special dispensation	0.00	0.00	2500.00	Motion to send Pat to ISME
Total 0072 PR AND MARKETING TRAVEL	2,482.78	3,000.00	5,500.00	
Total 0070 TRAVEL COSTS	4,277.36	6,000.00	8,500.00	
0080 PROGRAMS				
0081 MEMBERSHIP AND PROMOTION	19.20			
0082 ADVERTISING INITIATIVE	2,000.00	2,000.00	2000.00	
0083 BRANCHING OUT	600.00	1,200.00	1200.00	
0084 TRANSLATION	512.90	2,000.00	3000.00	Includes \$1000 increase for P&P as requested
Total 0080 PROGRAMS	3,132.10	5,200.00	6,200.00	
Total 00 OPERATING EXPENSES	105,297.86	101,775.00	109,751.00	
NET OPERATING INCOME/LOSS	-10,375.08	0.00	-8,051.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
10 AWARDS/COMPETITIONS INCOME				
1001 ANNUAL FEES	6,922.00	6,888.00	7000.00	
1002 ENTRY FEES	2,250.00	2,250.00	0.00	
1003 DONATIONS/SP	4,000.00	3,000.00	1000.00	
1004 GIC INTEREST	1,000.00	300.00 Est.	400.00	
1009 A & C SURPLUS/LOSS	<u>9,944.72</u>	<u>8,138.00</u>	<u>0.00</u>	
Total 10 AWARDS/COMPETITIONS INCOME	24,116.72	20,576.00	8,400.00	
10 AWARDS/COMPETITIONS EXPENSES				
1001 ADMIN AND MISC.	118.58	500.00	0.00	
1002 PRIZES/SP PEDAGOGY	14,000.00	10,000.00	500.00	
1003 JURY FEES	3,075.00	3,000.00	0.00	
1004 JURY TRAVEL/EXPENSES	2,271.01	2,500.00	0.00	
1005 A & C CHAIR HONORARIA	350.00	350.00	350.00	
1006 A & C CHAIR TRAVEL	1,920.37	1,100.00	600.00	\$287.22 + hotel + food
1009 A & C SURPLUS/LOSS	<u>0.00</u>	<u>3,126.00</u>	<u>6950.00</u>	
Total 10 AWARDS/COMPETITIONS EXPENSES	21,734.96	20,576.00	8,400.00	
NET AWARDS/COMPETITIONS INCOME	2,381.76	0.00	0.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
20 CANADA MUSIC WEEK INCOME				
2001 ANNUAL FEES	3,461.00	3,444.00	3500.00	
2002 ENTRY FEES	1,210.00	1,000.00	1200.00	
2003 DONATIONS				
2003-1 BILL ANDREWS AWARD	500.00	500.00	500.00	
2003-3 ESSAY COMPETITION PRIZES	3,250.00	3,750.00	3750.00	
2003-5 HELEN DAHLSTROM AWARD	250.00	250.00	250.00	from endowment fund
2003 DONATIONS - Other	0.00	1,100.00	500.00	
Total 2003 DONATIONS	<u>4,000.00</u>	<u>5,600.00</u>	<u>5,000.00</u>	
2004 GIC INTEREST				
2005 SALE OF PROMO. MATERIAL	184.15	750.00	250.00	
Total 20 CANADA MUSIC WEEK INCOME	<u>8,855.15</u>	<u>10,794.00</u>	<u>9,950.00</u>	
20 CANADA MUSIC WEEK EXPENSES				
2001 ADMIN & MARKETING		1,500.00		
COST OF PROMOTIONAL MATERIALS	622.68		500.00	
OTHER ADMIN & MARKETING	0.00		500.00	
Total 2001 ADMIN & MARKETING	<u>622.68</u>	<u>1,500.00</u>	<u>1,000.00</u>	
2002 CMW PRIZES				
BILL ANDREWS AWARD	500.00	500.00	500.00	
CALL FOR COMPOSITIONS HONORARIA	200.00	450.00	0.00	
CMW STUDENT COMPOSER PRIZES	1,100.00	1,100.00	1100.00	
ESSAY COMPETITION	3,250.00	3,750.00	3750.00	
HELEN DALSTROM AWARD	250.00	250.00	250.00	
Total 2002 CMW PRIZES	<u>5,300.00</u>	<u>6,050.00</u>	<u>5,600.00</u>	
2003 ADJUDICATOR FEES	1,000.00	1,344.00	1000.00	
2004 CALL FOR COMPOSITION PANEL	0.00	300.00	750.00	
2005 CMW CHAIR HONORARIA	600.00	600.00	600.00	
2006 CMW CHAIR TRAVEL	0.00	1,000.00	1000.00	
Total 20 CANADA MUSIC WEEK EXPENSES	<u>7,522.68</u>	<u>10,794.00</u>	<u>9,950.00</u>	
NET CANADA MUSIC WEEK INCOME	1,332.47	0.00	0.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
30 YOUNG ARTIST FUND INCOME				
3001 ANNUAL FEES	3,461.00	3,440.00	3500.00	
3004 GIC INTEREST	500.00	500.00 Est.	500.00	
3005 CONCERT REVENUE - YA	<u>1,710.38</u>	<u>3,410.00</u>	<u>3350.00</u>	
Total 30 YOUNG ARTIST FUND INCOME	5,671.38	7,350.00	7,350.00	
30 YOUNG ARTIST FUND EXPENSES				
3004 TOUR EXPENSES		6,000.00		
YA HONORARIA	1,000.00		1600.00	
YA OTHER TOUR EXPENSES	79.57		80.00	
YA POSTERS	248.02		220.00	
YA TRAVEL	<u>3,436.73</u>		<u>5000.00</u>	
Total 3004 TOUR EXPENSES	4,764.32	6,000.00	6,900.00	
3005 YA CHAIR HONORARIA	250.00	250.00	250.00	
3006 YA ARTIST CHAIR TRAVEL	<u>0.00</u>	<u>1,100.00</u>	<u>200.00</u>	
Total 30 YOUNG ARTIST FUND EXPENSES	5,014.32	7,350.00	7,350.00	
NET YOUNG ARTIST FUND INCOME	657.06	0.00	0.00	
TOTAL CFMTA INCOME	133,566.03	140,495.00	127,400.00	
TOTAL CFMTA EXPENSES	139,569.82	140,495.00	135,451.00	
NET CFMTA INCOME/LOSS	<u>-6,003.79</u>	<u>0.00</u>	<u>-8,051.00</u>	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
00 EXTRAORDINARY OPERATING EXPENSES				
0010 AGM				Motion passed March 2016 March 2017 AGM in Baltimore
0011 AGM Delegates	18,214.87	15,000.00	27070.00	21 delegates
0012 AGM Officers	10,818.11	5,000.00	12800.00	5 Officers
0025 CMT Editor Travel	664.31	1,000.00	1580.00	Flight 1080 +hotel 250 +meal 150 +100
0072 PR and Marketing Chair Travel	960.00	1,000.00	1150.00	Flight 650 +hotel 250 +meal 150 +100
1006 A&C Chair Travel	N/A	1,100.00	1025.00	Flight 525 +hotel 250 +meal 150 +100
2006 CMW Chair Travel	0.00	1,000.00	1085.00	Flight 585 +hotel 250 +meal 150 +100
0019 AGM Miscellaneous	307.94	0.00		
Total 0010 AGM	30,965.23	24,100.00	44,710.00	as per motion
10 EXTRAORDINARY AWARDS/COMPETITIONS INCOME				March 2017 Competition in Baltimore
1001 ANNUAL FEES	6,922.00	6,888.00	0.00	
1002 ENTRY FEES	2,250.00	2,250.00	2250.00	based on 9 entries
1003 DONATIONS/SP	4,000.00	3,000.00	0.00	
1004 GIC INTEREST	0.00	300.00	0.00	
1009 A & C SURPLUS/LOSS	9,944.72	8,138.00	6950.00	Net A&C Income from page 4
Total 10 AWARDS/COMPETITIONS INCOME	23,116.72	20,576.00	9,200.00	
10 EXTRAORDINARY AWARDS/COMPETITIONS EXPENSES				March 2017 Competition in Baltimore
1001 ADMIN AND MISC.	118.58	500.00	700.00	A/V, programs, cert, flowers
1002 PRIZES/SP PEDAGOGY	14,000.00	10,000.00	15000.00	
1003 JURY FEES	3,075.00	3,000.00	1900.00	\$1350 US X 1.4
1004 JURY TRAVEL/EXPENSES	2,271.01	2,500.00	0.00	
1005 A & C CHAIR HONORARIA	350.00	350.00	0.00	
1006 A & C CHAIR TRAVEL	1,920.37	1,100.00	1375.00	
1009 A & C SURPLUS/LOSS	0.00	3,126.00		
Total 10 AWARDS/COMPETITIONS EXPENSES	21,734.96	20,576.00	18,975.00	
NET EXTRAORDINARY AWARDS/COMPETITIONS INC	1,381.76	0.00	-9,775.00	

Canadian Federation of Music Teachers' Associations 2016 - 2017 Budget

	Actuals Jun 15 – May 16	Budget 2015-2016	Proposed Budget 2016-2017	Notes
NET CFMTA INCOME			-8,051.00	
less EXTRAORDINARY OPERATING EXPENSES			-44,710.00	
less NET EXTRAORDINARY AWARDS/COMPETITIONS INCOME			-9,775.00	
NET CFMTA INCOME/ LOSS END OF YEAR MAY 2017			-62,536.00	