



**CANADIAN FEDERATION
OF MUSIC TEACHERS' ASSOCIATIONS
FÉDÉRATION CANADIENNE
DES PROFESSEURS DE MUSIQUE**

**Minutes of
Executive and AGM Meetings
July 2010**

Toronto, Ontario

**CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS
EXECUTIVE MEETING**

**Royal Conservatory of Music
273 Bloor Street West
Toronto, Ontario
Conservatory Theatre**

July 3rd, 2010

9:00 am – 5:00 pm

AGENDA

1. CALL TO ORDER – Darlene Brigidear
2. WELCOME
3. ROLL CALL

Executive

Darlene Brigidear	Surrey, BC	President
Lorna Wanzel	Halifax, NS	Vice President
Peggy L'Hoir	Biggar, SK	Past President
Bernadette Bullock	London, ON	Secretary Treasurer

Delegates

Susan Wilson	Sherwood Park, AB	Second Delegate
Judith Ammann	Sherwood Park, AB	Alternate Delegate
Carol Schlosar	Sicamous, BC	First Delegate
Cynthia Taylor	Campbell River, BC	Second Delegate
Kerrine Wilson	Winnipeg, MB	First Delegate
Dorothy Lothar	Winnipeg, MB	Second Delegate
Lynn Johnson	Moncton, NB	First Delegate
Barbara Long	Somerville, NB	Alternate Delegate
Marilyn Harrison	Margaree Centre, NS	Second Delegate
Joan Woodrow	St. John's, NL	First Delegate
Charline Farrell	Chatham, ON	First Delegate
Sue Jones	Ottawa, ON	Second Delegate
Suzanne Campbell	Charlottetown, PEI	First Delegate
Katherine Murley	Charlottetown, PEI	Second Delegate
Lynne Gagne	Coteau-du-Lac, QC	First Delegate
Hélène Lord	Boucherville, QC	Second Delegate
Sandra Kerr	Regina, SK	First Delegate
Audrey Watson	Rosthern, SK	Second Delegate

Chairpersons

Po Yeh	Calgary, AB	Canada Music Week
Patricia Frehlich	Sherwood Park, AB	Public Relations & Marketing
Heather Blakley	Saskatoon, SK	Special Projects

4. ACCEPTANCE OF AGENDA

Change of venue to Conservatory Theatre

Amendments	# 8	should say 2010
	#12h	should say Commemorative not Collaborative
	#14 6	addition of Public Relations & Marketing Incumbent – Patricia Frehlich
Additions	#13h	Professional Development and Research Chairperson's Travel Allowance
	#13i	Advertising and Promotion: Banners and new initiatives for advertising
	#13j	Job description for Professional Development and Research Chairperson

Motion 1 **I move that the Agenda be accepted as amended.**

Moved by: Darlene Brigidear
Seconded by: Joan Woodrow

Approved

5. EXECUTIVE MEETING MINUTES – July 2009, Sackville, NB

Motion 2 **I move that the minutes be accepted as circulated.**

Moved by: Peggy L'Hoir
Seconded by: Sandra Kerr

Approved

6. CORRESPONDANCE was read by Darlene Brigidear

- i. Thank you cards from Winners of National Piano Competition 2010
Eric Tan
Isabelle David
Wesley Chu
- ii. Thank you card from Bank of Montreal for our Business
- iii. A letter from Dorothea Johanson wishing us well at our meetings
- iv. Thank you letter from the Canadian Chopin Festival 2010

Darlene also stated that correspondence and emails are dealt with as they are received.

7. OFFICER'S ANNUAL REPORTS

President's Report
Report from the Office of the CFMTA

Motion 3 **I move that CFMTA implement a plan whereby they can accept Credit cards for payments of materials or services.**

Moved by: Charline Farrell
Seconded by: Lynn Johnson

Discussion was held. It was suggested that the estimate below was too high for the amount of usage for only the CMW supplies and the convention.

ONE TIME FEE: \$300 (get \$250 back 6-8 weeks later as part of a promotion to get our business).

VISA & MASTER CARD: 2.8% plus 15 cents

IVR: \$15.00 per month

Account Service Package: \$5.00 per month

Defeated

Motion 4 **I move that the option of a direct payment method may be made available for payment of funds to CFMTA.**

Moved by: Carol Schlosar
Seconded by: Sandra Kerr

Approved

Motion 5 **I move that the unspecified donations be moved into Special Projects.**

Moved by: Lorna Wanzel
Seconded by: Suzanne Campbell

Discussion was held regarding these donations which have been collected in various accounts with no designation over past years. The amount is approx \$9000. Presently and in the future all donations will be directed to a specific CFMTA project by the donor.

Approved

8. FINANCIAL REPORT

Financial Statement to May 31st 2009
Audited Financial Statement
Payment of Accounts

Motion 6 I move that all CFMTA accounts be paid.

Moved by: Bernadette Bullock
Seconded by: Audrey Watson

Approved

Finance Chair Report: Budget 2010 – 2011 - Presented by Finance Chairperson Lorna Wanzel

Motion 7 I move the acceptance of the financial report and the auditor's report.

Moved by: Lorna Wanzel
Seconded by: Joan Woodrow

Approved

Motion 8 I move that the proposed budget be accepted as presented.

Moved by: Lorna Wanzel
Seconded by: Kerrine Wilson

Approved

9. STANDING COMMITTEE REPORTS

Archives - The archivist has asked for submissions to the archives, as presently very little has been contributed and collected.

Bylaws

Canada Music Week

Special Projects

Nominations Report

Young Artist

Professional Development and Research

Public Relations and Marketing

Motion 9 I move that the Public Relations and Marketing Chair be responsible for pre and post press releases for the piano competition and conventions in conjunction with the Planning Committee and Special Projects Chair.

Moved by: Barbara Long
Seconded by: Lynn Johnston

Approved

Motion 10 I move that the Standing Committee's reports be adopted as circulated.

Moved by: Kerrine Wilson
Seconded by: Cynthia Taylor

Approved

10. AD HOC COMMITTEES

- a) National Health Program – Darlene spoke on the proposal that was sent to the provinces. The proposal we received included a clause that 85% of the membership must participate in the insurance program and that eligibility included a 25 hour minimum work week. It was felt we would not meet the criteria for the above reasons.
- b) Investigation of corporate sponsorship for our National Piano Competition prizes – Heather Blakley spoke about the requests for funding which have been made to various corporations.

Motion 11 I move that the name of the sponsors for the prizes be acknowledged in reference to all promotions for the CFMTA National Piano Competition including the name of the prize (if they so desire).

Moved by: Heather Blakley
Seconded by: Joan Woodrow

Approved

- c) Investigation of the competitor's costs for meals and accommodations at future conventions

Motion 12 I move that the costs for meals and accommodations become the responsibility of the competitors in the National Piano Competition.

Moved by: Heather Blakley
Seconded by: Joan Woodrow

Discussion was held about the problems of having the convention committee pick up the responsibility of the meals and accommodations. Billeting is no longer viable for security reasons. Heather surveyed many competitions and in almost all, competitors paid their own costs. This might also make the competitors more aware of their responsibilities.

Approved

11. PROVINCIAL REPORTS

Motion 13 I move that the provincial reports be accepted as circulated.

Moved by: Peggy L'Hoir
Seconded by: Sue Jones

Approved

12. UNFINISHED BUSINESS

- a) Convention 2009 – Darlene Brigidear congratulated New Brunswick on the excellent convention they hosted in Sackville.

Directive 1 Be it directed that the responsibility for collecting bios, photos & media from the competitors for the piano competition be that of the Special Project Chair.

Also that the Special Projects Chair be responsible for press releases – preparation & distribution for the piano competition & convention, in conjunction with the planning committee & Public Relations & Marketing Chairperson.

- b) Convention 2011 – Heather Blakley spoke about the upcoming event and provided pamphlets for the delegates.
- c) Tuition Tax Credit – Patricia Frehlich spoke on the work being done with other organizations such as RCME and the precedent set by those who have used the tax credit. More work is being done to allow the music tuition claims with the possibility of again taking it to the government.
- d) Survey Results of Membership requirements across Canada – Darlene Brigidear stated the provinces would receive this information after the meeting.
- e) MTNA International Day of Collaborative Music – Patricia Frehlich spoke about this event, which is part of the Collaborative Year of Music. Collaborative Music is also the focus of Convention 2011 in Regina.
- f) Chopin Festival 2010 – Patricia Frehlich spoke about attending this successful event and advertising within the festival program.
- g) MTNA Conference in Albuquerque - Patricia Frehlich spoke about attending with Darlene Brigidear and the meetings that took place, as well as the ongoing dialogue between various partners and CFMTA.
- h) CFMTA 75th Anniversary Commemorative Edition – Darlene Brigidear spoke of the success of the edition and thanked Bernadette Bullock for all her hard work and the provinces and Chairpersons for their contributions to its success. We now have digital

- i) Archival Preservation Report – Darlene Brigidear asked the provinces to send more information from their provinces to the Archivist.

Directive 2 – Be it directed that CFMTA find a storage solution for materials that are for submission to the archives.

- j) Collaborative Trip to New York in summer of 2010 – Patricia Frehlich reported that there was no trip in 2010, due in part to the economic downturn in the US. However, plans are being formulated for a collaborative trip in 2012.
- k) Resolutions/Motions Journal – Darlene Brigidear thanked Sandra Kerr for retyping the journal.

13. NEW BUSINESS

- a) Insurance Presentation by Desjardins – presented by Yasna Curmi, Manager, Business Development and Tarek Ghannam, Director, National Sales – Desjardins General Insurance Group.

Much discussion was held regarding the proposal and it was felt there were incentives that would benefit CFMTA.

Motion 14 I move that we adopt The Personal Insurance Co. Home and Auto Insurance Plan offered by Desjardin.

**Moved by: Lorna Wanzel
Seconded by: Barbara Long**

Approved

Directive 3 Be it directed that Bernadette Bullock, Secretary/Treasurer will send out info regarding motion #14.

Directive 4 Be it directed that Bernadette Bullock & Barbara Long investigate Desjardins' health insurance plans on behalf of CFMTA members. Bernadette Bullock will make the results of the research known to the Officers & Executive

b) Policy and Procedure Manual revisions

Motion 15 I move that P & P manual be accepted with amendments.

Moved by: Kerrine Wilson
Seconded by: Lorna Wanzel

Approved

c) Resolutions

Be it resolved that:

Instead of requesting paid ads of thanks from each province for publication in the Canadian Music Teacher, CFMTA consider reserving one or two pages in the edition of the Canadian Music Teacher following a conference for a display of thanks by CFMTA itself and any province or individual.

Discussion was held regarding the need to congratulate in the Canadian Music Teacher. It was pointed out that using two pages for free ads would cost \$1200. It was felt messages of positive convention experiences from various provinces and members might add to the interest of members, encouraging them to attend future conventions.

Defeated

Directive 5 Be it directed that up to two pages be provided in the edition of the CMT following the Convention for reflections.

Be it resolved that:

While preserving all aspects of the Canada Music Week Writing Competition, CFMTA explore a possible name change to be more specific and less confusing.

Possible alternate names:

- *Young Composer Competition*
- *Student Composer Competition*
- *Student Music Writing Competition*
- *Canadian Young Composer Competition (CYC)*

Approved

Motion 16 I move that the Canada Music Week Writing Competition be changed to the name "CFMTA Student Composer Competition".

Moved by: Lynn Johnson
Seconded by: Lorna Wanzel

Approved

Be it resolved that:

The CFMTA form a Past Presidents advisory board known as the Past Presidents Council.

Defeated

Directive 6 Be it directed that CFMTA be encouraged to keep an accurate list of past Presidents and that CFMTA take advantage of the benefit of their wisdom and experience.

Be it resolved that:

The CFMTA provide an electronic version of the Canadian Music Teacher magazine, as well as the printed version, with the option being given to the members as to which they would prefer to receive.

Defeated

Motion 17 I move that in the next edition of The Canadian Music Teacher, members be advised that they may advise the editor if they no longer wish to receive the Canadian Music Teacher in hard copy and prefer to read it on the CFMTA website.

Moved by: Judith Ammann
Seconded by: Lorna Wanzel

Approved

Be it resolved that:

The CFMTA form an Editorial Committee for the Canadian Music Teacher magazine.

Approved

- d) Canada Music Week Presentation - A power point presentation was presented by Po Yeh, Canada Music Week Chairperson.

Motion 18 I move that the Electro Acoustic Award will be \$200.00 and will be included in the Fairchild Radio Awards.

Moved by: Po Yeh
Seconded by: Carol Schlosar

Approved

Motion 19 I move that the following categories from the CFMTA Student Composer Competition B1, B2, C, D and four (4) Call for Compositions be recorded and receive a contribution towards the recording expense up to \$150 each.

Moved by: Po Yeh
Seconded by: Joan Woodrow

Approved

Motion 20 I move to move the Bill Andrews Award deadline to September 30.

Moved by: Po Yeh
Seconded by: Sandra Kerr

Approved

Directive 7 Be it directed that Po Yeh access information from composers and at her discretion form guidelines for the vocal and electro acoustic categories of the CFMTA Student Composer Competition.

Directive 8 Be it directed that Po Yeh compile information from CMW CFMTA Student Composer Competition on Provincial Adjudicator fees per category so that the information can be shared with Provincial Coordinators to encourage a unified standard of adjudicator fees.

Directive 9 Be it directed that each province submit one composer interview for the Fall CMT and CMW reports for the Winter CMT.

e) New initiative: National call for a catchy advertising “slogan”

Motion 21 I move we ask for suggestions for a catchy new slogan or advertising idea.

Moved by: Darlene Brigidear
Seconded by: Suzanne Campbell

Approved

f) New initiative: 50th birthday celebration of Canada Music Week

Motion 22 I move that CFMTA will pay \$50.00 to each branch for a birthday cake honouring CMW 50th Anniversary upon submission of a form and a photo following the event.

Moved by: Judith Ammann
Seconded by: Carlene Farrell

Approved

g) New initiative: CFMTA Award for Professional Achievement

Motion 23 I move acceptance of the CFMTA Certificate for Professional Achievement.

Moved by: Lorna Wanzel
Seconded by: Sandra Kerr

Approved

h) New initiative: Professional Development and Research Chair Travel and Expenses

Motion 24 I move that the delegates show their support of the Research and PD position by going back to their provinces for discussion, to get feedback on how this position & committee could best meet their felt needs.

Moved by: Barbara Long
Seconded by: Sandra Kerr

Approved

Motion 25 I move that some monies be set aside for Professional Development and Research.

Moved by: Marilyn Harrison
Seconded by: Kerrine Wilson

Defeated

- i) New initiative: Banner and Advertising

Motion 26 I move that an advertising committee be created to investigate & explore the advertising and branding of CFMTA.

Moved by: Audrey Watson
Seconded by: Sandra Kerr

Approved

Chairperson: Peggy L'Hoir
Members: Carol Schlosar
Barbara Long
Po Yeh
Suzanne Campbell

Motion 27 I move that if funds are required to explore future advertising, our Advertising Committee may use monies from the new Initiative fund with approval of the Finance Committee.

Moved by: Charline Farrell
Seconded by: Judith Ammann

Approved

Directive 10 Be it directed that any use of the official CFMTA logo or branding be formally approved by the Executive officers or their designate.

- j) Job Description – This discussion was moved to the following morning to give the delegates more opportunities and time to discuss.

Directive 11 Be it directed that an article is written for CMT to clearly explain the purpose and direction of the Professional Development & Research Chair and committee.

Motion 28 I move that, if funds are available, they could be used for unique opportunities up to \$1000, including an application process for members across Canada.

Moved by: Carol Schlosar
Seconded by: Joan Woodrow

Approved

Directive 12

Be it directed that a committee be struck to set up a list of criteria for CFMTA members to apply for funding for unique opportunities that would benefit our members.

Chairperson: Patricia Frehlich
Members: Lorna Wanzel
Suzanne Campbell

14. ELECTION OF STANDING COMMITTEE CHAIRPERSONS and CMT EDITOR

1. **CANADA MUSIC WEEK** – Incumbent, Po Yeh has agreed to let her name stand.
Elected

2. **SPECIAL PROJECTS** – Incumbent, Heather Blakley has agreed to let her name stand.
Elected

3. **ARCHIVES** – Incumbent, Priscilla King has agreed to let her name stand.
Elected

4. **BYLAWS** – Marilyn Harrison (NSRMTA) was nominated.
Elected

5. **PUBLIC RELATIONS** – Incumbent, Patricia Frehlich has agreed to let her name stand.
Elected

6. **CMT EDITOR** – Mimi Spencer
Maryanne Rumancik
Dina Pollock
Andrew Harbridge
Bernadette Bullock – Interim Editor

Elected – Dina Pollock

15. ADJOURNMENT – Meeting was adjourned by Joan Woodrow.

ANNUAL GENERAL MEETING

**Royal Conservatory of Music
273 Bloor Street West
Toronto, Ontario
Conservatory Theatre**

July 4th, 2010

9:00 am – 12:00 pm

Minutes of the Meeting

1. WELCOME – Darlene Brigidear

2. ACCEPTANCE OF AGENDA

Motion 1 I move the acceptance of the agenda.

**Moved by: Darlene Brigidear
Seconded by: Marilyn Harrison**

Approved

3. MINUTES OF THE ANNUAL GENERAL MEETING: July 2009, Sackville, NB

**Motion 2 I move acceptance of Minutes of the AGM for
July 2009 in Sackville, NB as circulated**

**Moved by: Lorna Wanzel
Seconded by: Joan Woodrow**

Approved

4. FINANCIAL REPORT

**Motion 3 I move acceptance of the Financial
Report as circulated.**

**Moved by: Lorna Wanzel
Seconded by: Sandra Kerr**

Approved

5. APPOINTMENT OF AUDITOR

**Motion 4 I move the appointment of Christene
Scrimgeour of London, ON as auditor.**

**Moved by: Lorna Wanzel
Seconded by: Carol Schlosar**

Approved

6. NEW BUSINESS

Convention 2011 – Heather Blakley spoke about the upcoming convention and encouraged all delegates to promote it in their province. Pat Frehlich pointed out the Call for Proposals are not funded.

Directive 1 Be it directed that the convention committee send information to the provinces pertaining to the convention that would be reproducible to our members in the newsletters and at meetings.

Directive 2 Be it directed that French translation for the Convention could be done by the Quebec Editor and Webmaster in association with the CFMTA Secretary.

Results of Elections

Incumbent, Po Yeh – Canada Music Week Chairperson
Marilyn Harrison – elected Bylaws Chairperson
Incumbent, Heather Blakley – Special Project Chairperson
Incumbent, Patricia Frehlich – Public Relations Chairperson
Incumbent, Priscilla King – Archives Chairperson
Dina Pollock – elected CMT Editor

7. ANNOUNCEMENTS & GOODWILL

Peggy L'Hoir presented a Power Point presentation on possible Professional Development additions to the website.

Directive 3 Be it directed that the Professional Development & Research Committee consist of Helene Lord, Peggy L'Hoir, Patricia Frehlich and Lorna Wanzel to implement PD ideas.

Po Yeh donated \$902.74 to help sponsor Canadian Composer's Day at the 2011 CFMTA convention and we expressed our thanks to Po for her support and enthusiasm.

BCRMTA's delegate Cynthia Taylor spoke about the BCRMTA Community Music Service Award.

Directive 4 Be it directed an article be prepared regarding information on BCRMTA Community Music Service Award to be placed in CMT.

Darlene Brigidear spoke of George Zukerman and The Canadian Classical Music Coalition email about a call to preserve classical music content. CFMTA will be putting up a link to the site for members to read.

Darlene Brigidear announced that Nova Scotia will be the host of the 2013 convention.

Lorna Wanzel introduced the logo for the Nova Scotia convention in 2013.

8. ADJOURNMENT - Meeting adjourned by Joan Woodrow

PRESENTATIONS

On behalf of the Royal Conservatory of Music, Dr. Jennifer Snow, Director of Teacher Pedagogy, presented CFMTA with a beautifully framed certificate honouring our 75th Anniversary.

She also did an excellent presentation about the importance of pedagogical professional development.