



**CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS
FÉDÉRATION CANADIENNE DES PROFESSEURS DE MUSIQUE**

*Providing leadership in music education across Canada
Fournissant une direction forte en éducation musicale à travers le Canada*

2011 – 2012

**STANDING COMMITTEE REPORTS
&
AD HOC COMMITTEE REPORTS**

Mississauga, ON

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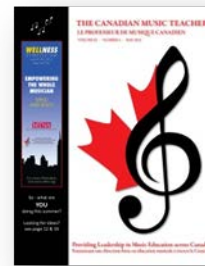
THE CANADIAN MUSIC TEACHER MAGAZINE 2011 – 2012

It has been a very good year for The Canadian Music Teacher Magazine – sales are going very well. Companies are now contacting me to place their ads in our magazine. Balancing the content of the magazine is still a work in progress but it is becoming balanced with the Spring issue having the most articles. For our members The Canadian Music Teacher is the main connection they have with CFMTA/FCAPM and I am committed to publish a helpful and informative magazine that they can benefit from.

The printers we are using are working well with getting the magazine prepped and to the mailing house within three weeks. The mailing service is finishing the job within three days. The only hitch is Canada Post which can take three weeks to get the magazine delivered to the east coast.

I would like to thank Lorna, Charline and Bernadette for all of the help you give me to finish each issue.

Thank you to the members that volunteer to help with the book reviews, I know this takes time and energy to write these but I know the members do enjoy reading them. I also want to thank my editorial committee: Susan Olsen, Leslie Linton, Helene Lord, Marilyn Harrison and Lorna Wanzel for all the help and suggestions. You are making my job easier. THANK YOU!!



FALL (CMW)

76 Pages

Printing	\$	7,806.26
Mailing	\$	744.36
Postage	\$	<u>2,278.05</u>
Total	\$	10,828.67

WINTER

56 Pages

Printing	\$	5,562.60
Mailing	\$	692.61
Postage	\$	<u>1,938.53</u>
Total	\$	8,193.74

SPRING

56 Pages

Printing	\$	6,392.66
Mailing	\$	654.73
Postage	\$	<u>932.44</u>
Total	\$	8,979.83

Total Production costs:

Printing	\$	19,761.52
Mailing	\$	2,091.70
Postage	\$	<u>6,149.02</u>
Total	\$	28,002.24

Editor honorarium	\$	6,600.00
Sales commission	\$	3,039.80
Total Revenue	\$	23,459.30

Our cost approximately for each individual member is \$ 1.35 per issue.

Submitted by,

Dina Pollock,
CMT Editor

BYLAWS AND POLICIES AND PROCEDURES 2011 – 2012

The purpose of the new Corporations Act is to give Not for Profit Associations more latitude on governing their own affairs. In following the said guide lines contained in the report, everyone should have a very smooth and efficient process.

For some time CMTA knew that a major change would be necessary to our bylaws to satisfy the new Corporations Act. Since January 2012 we have revisited, revised or deleted areas of the current bylaws in order to present this document to you today.

As chair of the bylaws committee I would like to express my gratitude to those who helped over these busy months, through meetings, phone conferences, e-mail and long hours of discussion – Bernadette, Secretary Treasurer, Charlene, Vice President, Darlene, Past President and Lorna, President. Many good ideas have been developed under the new guidelines and some may need reworking to satisfy everyone.

The following steps will need to be taken

- you agree to present this report and the reworked Bylaws to your provincial Associations,
- If changes are required then we will take them back to the lawyers, (Learners LLP of London, Ont.)
- If no changes, we will arrange for them to be filed with the people in Ottawa.

Highlights

1.

- a) We (CMTA) are now referred to as a Corporation
- b) Articles of Continuance allows us to carry on the work of CMTA within the government regulations
- c) The Board of Directors consists of President, Vice President and Secretary Treasurer. They are called the officers. Refer to pg. 2, section 4

2. Members - Pg. 5

Three groups of members will exist within the Corporation: Delegate Members and General Members, the Provincial Associations are Ex-officio members. Only delegates attending meetings (2 per province) are entitles to vote. See pg.5, Paragraph 2:01

A special resolution of members is required to make any amendments to this section of the Bylaws if these amendments affect membership rights and or conditions described in Pg. 7 paragraphs 197,1,e,h,i or m

3. Paragraph 202, pg. 7 – e-votes are allowed during a period of 21 to 25 days before a meeting
Paragraph 203, see pg. 7. - absent voting – If passed, we will no longer have proxy votes
Paragraph 205, pgs. 8 & 9 Termination of membership

4. Directors: pgs. 11, 12 under paragraph 401

5. Committees: pg. 13
6. Officers/Duties pgs. 14 -15
7. Indemnifications pg. 15
8. Conflict of Interest pg. 16, 17,18
9. Notice of meetings will continue to be published (as before) as well as the financial reports (even though it is not required by the Corporation Act)
10. A quorum shall consist of 10 PERCENT OF THOSE ENTITLED TO VOTE.

The work of this committee is far from finished since our present Policies and Procedures manual will need major revision once the new bylaws are accepted.

After these Proposed Bylaws are approved, they will be our guide to run the Corporation, the Policy and Procedure Manual will provide in depth information re job descriptions, committees and procedure, making it the "How To" of the Corporation.

Motions:

1. I recommend that Roberts Rules of Order be named as the final authority for proceedings at all meetings.
2. I recommend the appointment of a Rules of Order Officer to be present at all meetings.
3. I move the adoption of the Policies & Procedures for one year only.
4. I move the adoption of this report.

Special thanks to everyone for your impute and willingness to share your experience, knowledge and humour during these past very busy months.

Sincerely,

Marilyn Harrison,
Bylaws Chair

CFMTA Official By-Law Revisions 2012 Draft

A By-Law relating generally to the conduct of the business and affairs of

CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS

(herein called the "Corporation")

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BE IT ENACTED as a By-Law of the Corporation as follows:

1. Definitions

1.01 In this By-Law and all other By-Laws and resolutions of the Corporation, unless the context otherwise requires:

- (a) “Act” means the *Canada Not-For-Profit Corporations Act*, S.C. 2009, c.23 including the Regulations made pursuant to the Act and any statute or regulations that may be substituted, as amended, from time to time;
- (b) “Articles” means the original or restated Articles of Incorporation or Articles of Amendment, Amalgamation, Continuance, Reorganization, Arrangement or Revival of the Corporation;
- (c) “Board” means the board of directors of the Corporation;
- (d) “By-Law” means this By-Law and any other By-Laws of the Corporation as amended and which are, from time to time, in force and effect;
- (e) “Director” means a director of the Corporation, elected according to section 4 of this By-Law;
- (f) “Meeting of Members” includes an annual meeting of members or a special meeting of members; “Special Meeting of Members” includes a meeting of any class or classes of members and a special meeting of all members entitled to vote at an annual meeting of members;
- (g) “Member” means a member of the Corporation, admitted to membership according Section 2 of this By-Law;
- (h) “Officer” means an officer of the Corporation, appointed according to section 6 of this By-Law;

- (i) “Ordinary Resolution” means a resolution passed by a majority of not less than 50% plus 1 of the votes cast on that resolution;
- (j) “Proposal” means a proposal submitted by a member of the Corporation that meets the requirements of Section 163 (Shareholder Proposals) of the Act;
- (k) “Provincial/Territorial Association” means an association of registered music teachers incorporated under a special Act of a provincial or territorial legislature, or in cases where there is no special Act, the first association of registered music teachers incorporated under a Society’s Act or similar statute of a provincial or territorial legislature, however, no association of registered music teachers are included in this definition until recognized as a Provincial/Territorial Association by resolution of the Board.
- (l) “Regulations” means the regulations made under the Act, as amended, restated or in effect from time to time;
- (m) “Special Resolution” means a resolution passed by a majority of not less than two-thirds (2/3) of the votes cast on that resolution; and
- (n) “Voting Member” means a Member who is entitled to vote at meetings of the Corporation.

1.02 Interpretation

In the interpretation of this By-Law, words in the singular include the plural and vice versa, words in one gender include all genders and “person” includes an individual, body corporate, partnership, trust and unincorporated organization.

Other than as specified in 1.01 above, words and expressions defined in the Act have the same meanings when used in these By-Laws.

1.03 Corporate Seal

The Corporation may have a corporate seal in the form approved from time to time by the Board. If a corporate seal is approved by the Board, the Secretary of the Corporation shall be the custodian of the corporate seal.

1.04 Execution of Documents

Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the Corporation may be signed by any two (2) of its Officers or Directors. In addition, the Board may from time to time direct the manner in which and the person or persons by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal (if any) to the document. Any signing officer may certify a copy of any instrument, resolution, by-law or other document of the Corporation to be a true copy thereof.

1.05 Financial Year End

The financial year end of the Corporation shall be determined by the Board.

1.06 Banking Arrangements

The banking business of the Corporation shall be transacted at such bank, trust company or other firm or corporation carrying on a banking business in Canada or elsewhere as the Board may designate, appoint or authorize from time to time by resolution. The banking business or any part of it shall be transacted by an Officer or Officers of the Corporation and/or other persons as the Board may by resolution from time to time designate, direct or authorize.

1.07 Annual Financial Statements

The Corporation may, instead of sending copies of the annual financial statements and other documents referred to in subsection 172(1) (Annual Financial

Statements) of the Act to the Members, publish a notice to its Members stating that the annual financial statements and documents provided in subsection 172(1) are available at the registered office of the Corporation and any member may, on request, obtain a copy free of charge at the registered office or by prepaid mail.

1.08 Head Office

The Head Office of the Corporation shall be in the City of London in the Province of Ontario or at such other location in Canada determined by resolution of the Board.

2. **Members**

2.01 Membership Conditions

Subject to the Articles, there shall be two groups of Members in the Corporation, namely Delegate Members and General Members. The Board may, by resolution, approve the admission of the Members of the Corporation. Members may also be admitted in such manner as may be prescribed by the Board by resolution. The following conditions of Members shall apply:

Provincial/Territorial Association Delegate Members

- (a) Provincial/Territorial Association Delegate voting membership shall be available only to individuals elected to delegate voting membership by a Provincial/Territorial Association and who have applied and have been accepted for voting membership in the Corporation.
- (b) Provincial/Territorial Association Delegate voting membership shall be available only to individuals who have been nominated to Provincial/Territorial Association Delegate voting membership by a Provincial/Territorial Association pursuant to any policies as amended from time to time governing nominations.

- (c) The term of membership of a Provincial/Territorial Delegate Member shall be annual, subject to renewal in accordance with the policies of the Corporation.
- (d) As set out in the Articles, each Provincial/Territorial Delegate Member is entitled to receive notice of, attend and vote at all Meetings of Members and each such Delegate Member shall be entitled to one (1) vote at such meetings.
- (e) Each Provincial/Territorial Association shall be permitted to nominate (2) delegates unless otherwise amended by resolution of the Board.

General Members

- (a) General non-voting membership shall be available to all members of the Provincial Association who have applied and have been accepted for general non-voting membership in the Corporation.
- (b) The term of membership of a general non-voting member shall be annual, subject to renewal in accordance with the policies of the Corporation.
- (c) Subject to the Act and the Articles, a general non-voting member shall not be entitled to receive notice of, attend or vote at Meetings of the Members of the Corporation.

Provincial/Territorial Association Membership

- (a) Provincial/Territorial Association non-voting membership shall consist of each Provincial/Territorial Association, *ex officio*.
- (b) Subject to the Act and the Articles, a Provincial/Territorial Association non-voting member shall not be entitled to receive

notice of, attend or vote at Meetings of the Members of the Corporation.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a Special Resolution of the Members is required to make any amendments to this section of the By-Laws if those amendments affect membership rights and/or conditions described in paragraphs 197(1)(e), (h), (l) or (m).

2.02 Notice of Meetings of Members

Notice of the time and place of a Meeting of Members shall be given to each Member entitled to vote at the meeting by the following means:

- (a) by mail, courier or personal delivery to each member entitled to vote at the meeting, during a period of 21 to 60 days before the day on which the meeting is to held; or
- (b) by telephonic, electronic or other communication facility to each member entitled to vote at the meeting, during a period of 21 to 35 days before the day on which the meeting is to be held.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a Special Resolution of the Members is required to make any amendment to the By-Laws of the Corporation to change the manner of giving notice to Members entitled to vote at a Meeting of Members.

2.03 Absentee Voting

Pursuant to section 171(1) (Absentee Voting) of the Act, a Member entitled to vote at a Meeting of Members may vote by mailed-in ballot or by means of a telephonic, electronic or other communication facility if the Corporation has a system that:

- (a) enables the votes to be gathered in a manner that permits their subsequent verification, and

- (b) permits the tallied votes to be presented to the Corporation without it being possible for the Corporation to identify how each member voted.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a Special Resolution of the Members is required to make any amendment to the By-laws of the Corporation to change this method of voting by Members not in attendance at a Meeting of Members.

2.04 Membership Dues

Members shall be notified in writing of the membership dues at any time payable by them and, if any are paid within one (1) calendar month of the membership renewal date, the Members in default shall automatically cease to be Members of the Corporation.

2.05 Termination of Membership

A membership in the Corporation is terminated when:

- (a) the Member dies, or, in the case of a Member that is a corporation, the corporation is dissolved;
- (b) a Member fails to maintain any qualifications for membership described in Section 2.01 of these By-Laws;
- (c) the Member, not being a Provincial/Territorial Association Member, resigns by delivering a written resignation to the Chair of the Board of the Corporation in which case such resignation shall be effective on the date specified in the resignation;
- (d) the Member, being a Provincial/Territorial Association Member, resigns by a written resignation, in which case such resignation shall be effective on the date specified in the resignation, being

at least thirty (30) days from the date the resignation is delivered to the Chair of the Board;

- (e) the Member is expelled in accordance with Section 2.06 below or is otherwise terminated in accordance with the Articles or By-laws;
- (f) the Member's term of membership expires; or
- (g) the Corporation is liquidated or dissolved under the Act.

Subject to the Articles, upon any termination of membership, the rights of the Member, including any rights in the property of the Corporation, automatically cease to exist.

2.06 Discipline of Members

The Board shall have authority to suspend or expel any Member from the Corporation for any one or more of the following grounds:

- (a) violating any provision of the Articles, By-Laws or written policies of the Corporation;
- (b) carrying out any conduct which may be detrimental to the Corporation as determined by the board in its sole discretion;
- (c) for any other reason that the board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Corporation.

In the event that the Board determines that a Member should be expelled or suspended from membership in the Corporation, the Chair of the Board, or such other Officer as may be designated by the Board, shall provide twenty (20) days notice of suspension or expulsion to the Member and shall provide reasons for the proposed suspension or expulsion. The Member may make written submissions to the Chair, or such other Officer as may be designated by the Board, in response to

the notice received within such twenty (20) day period. In the event that no written submissions are received by the Chair, or such other Officer as may be designated by the Board, may proceed to notify the Member that the Member is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the Board will consider such submissions in arriving at a final decision and shall notify the Member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The Board's decision shall be final and binding on the Member, without any further right of appeal.

2.07 Limitation and Liability of Members

No Member, in his or her individual capacity, shall be liable for any debt or action of the corporation.

2.08 Resignation

Any Member who resigns from the Corporation shall remain liable for payment of any outstanding membership fees that are owed by the Member, prior to the Member's resignation.

3. Meetings of Members

3.01 Persons Entitled to be Present

The only persons entitled to be present at a Meeting of Members shall be those entitled to vote at the meeting, the Directors and the public accountant of the Corporation and such other persons who are entitled or required under any provision of the Act, Articles or By-Laws of the Corporation to be present at the meeting. Any other person may be admitted only on the invitation of the Chair of the meeting or by resolution of the Members.

3.02 Chair of the Meeting

In the event that the Chair of the Board and the Vice-Chair of the Board are absent, the Members who are present and entitled to vote at the meeting shall choose one of their number to chair the meeting.

3.03 Quorum

A quorum at any Meeting of the Members (unless a greater number of Members are required to be present by the Act) shall be ten percent (10%) of the Members entitled to vote at the meeting. If a quorum is present at the opening of a Meeting of Members, the Members present may proceed with the business of the meeting even if a quorum is not present throughout the meeting.

3.04 Votes to Govern

At any Meeting of Members, every question shall, unless otherwise provided by the Articles or By-Laws or by the Act, be determined by a majority of the votes cast on the question. In case of an equality of votes either on a show of hands or on ballot or on the results of electronic voting, the chair of the meeting, in addition to an original vote, shall have a second or casting vote.

3.05 Members calling a Members' Meeting

The Board shall call a Special Meeting of Members in accordance with Section 167 of the Act, on written requisition of Members carrying not less than 5% of the voting rights. If the Directors do not call a meeting within 21 days of receiving the requisition, any Member who signed the requisition may call the meeting.

3.06 Members' Meeting held Entirely by Electronic Means

If the Directors or Members of the Corporation call a Meeting of Members pursuant to the Act, those Directors or Members, as the case may be, may determine if the meeting shall be held, in accordance with the Act and the Regulations, entirely by means of telephonic, electronic or other communication

facility, that permits all participants to communicate adequately with each other during the meeting.

4. Directors

4.01 Election and Term

Subject to the Articles, the Members will elect the Directors at the first Annual Meeting of Members and at each succeeding annual meeting at which an election of Directors is required, and the Directors shall be elected to hold office for a term expiring not later than the close of the second Annual Meeting of Members following the election.

4.02 Qualification

No individual shall be elected as a Director unless that individual has served as a Delegate Member for a period of at least two (2) years within the five (5) years immediately preceding the electing.

4.03 Number of Directors

The Board shall be comprised of a fixed number of Directors as determined from time to time by the Members by Ordinary Resolution or, if so authorized by Ordinary Resolution of the Members, by resolution of the Board.

5. Meetings of Directors

5.01 Meeting of Directors

Meetings of the Board may be called by the Chair of the Board, Vice-Chair of the Board or any two directors at any time.

5.02 Notice of Meeting

Notice of the time and place for the holding of a meeting of the Board shall be given in the manner provided in Section 7.01 of this By-Law to every Director of the Corporation not less than seven (7) days before the time when the meeting is

to be held. Notice of a meeting shall not be necessary if all of the Directors are present, and none objects to the holding of the meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting. Notice of an adjourned meeting is not required if the time and place of the adjourned meeting is announced at the original meeting. Unless the By-Law otherwise provides, no notice of meeting need specify the purpose or the business to be transacted at the meeting except that a notice of meeting of Directors shall specify any matter referred to in subsection 138(2) (Limits on Authority) of the Act that is to be dealt with at the meeting.

5.03 Regular Meetings

The Board may appoint a day or days in any month or months for regular meetings of the Board at a place and hour to be named. A copy of any resolution of the Board fixing the place and time of such regular meetings of the Board shall be sent to each Director forthwith after being passed, but no other notice shall be required for any such regular meeting except if subsection 136(3) (Notice of Meeting) of the Act requires the purpose thereof or the business to be transacted to be specified in the notice.

5.04 Votes to Govern

At all meetings of the Board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the Chair of the meeting, in addition to an original vote, shall have a second or casting vote.

5.05 Board Meeting held Entirely by Electronic Means

A Director may, in accordance with the Act and the Regulations, and if all the Directors of the Corporation consent, participate in a meeting of Directors or of a committee of Directors by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A Director so participating in a meeting is deemed for the purposes of this By-law to be present at that meeting.

5.06 Committees

The Board may from time to time appoint any committee or other advisory body, as it deems necessary or appropriate for such purposes and, subject to the Act, with such powers as the Board shall see fit. Any such committee may formulate its own rules of procedure, subject to such regulations or directions as the board may from time to time make. Any committee member may be removed by resolution of the Board.

6. **Officers**

6.01 Description of Offices

Unless otherwise specified by the Board which may, subject to the Act, modify, restrict or supplement such duties and powers, the offices of the Corporation, if designated and if officers are appointed by resolution of the Board, shall have the following duties and powers associated with their positions:

- (a) **Chair of the Board and President** - The Chair of the Board and President, if one is to be appointed, shall be a Director. The Chair of the Board, if any, shall, when present, preside at all meetings of the Board and of the Members. The Chair of the Board shall be the Chief Executive Officer of the Corporation and shall be responsible for implanting the strategic plans and policies of the Corporation. The Chair of the Board shall, subject to the authority of the board, have general supervision of the

affairs of the Corporation. The Chair of the Board shall have such other duties and powers as the board may specify.

- (b) **Vice-Chair of the Board** - The Vice-Chair of the Board, if one is to be appointed, shall be a Director. If the Chair of the Board is absent or unable or refuses to act, the Vice-Chair of the Board, if any, shall, when present, preside at all meetings of the board of directors and of the members. The Vice-Chair shall have such other duties and powers as the board may specify.
- (c) **Secretary** - If appointed, the Secretary shall attend and be the secretary of all meetings of the board, members and committees of the board. The Secretary shall enter or cause to be entered in the Corporation's minute book, minutes of all proceedings at such meetings; the Secretary shall give, or cause to be given, as and when instructed, notices to Members, Directors, the public accountant and members of committees; the Secretary shall be the custodian of all books, papers, records, documents and other instruments belonging to the Corporation.
- (d) **Treasurer** - If appointed, the Treasurer shall have such powers and duties as the Board may specify.

The powers and duties of all other Officers of the Corporation shall be such as the terms of their engagement call for or the Board or President requires of them. The Board may, from time to time and subject to the Act, vary, add to or limit the powers and duties of any Officer or create any additional office with any powers and duties deemed appropriate by the Board.

6.02 Vacancy in Office

In the absence of a written agreement to the contrary, the Board may remove, whether for cause or without cause, any Officer of the Corporation. Unless so removed, an Officer shall hold office until the earlier of:

- (a) the Officer's successor being appointed;
- (b) the Officer's resignation;
- (c) such Officer ceasing to be Director (if a necessary qualification of appointment); or
- (d) such Officer's death.

If the office of any Officer of the Corporation shall be or become vacant, the Directors may, by resolution, appoint a person to fill such vacancy.

7. Indemnification

7.01 Indemnification of Directors and Others

Every Director or Officer, or other person who has undertaken, or is about to undertake, any liability on behalf of the Corporation, and their heirs, executors and administrators, shall be indemnified and saved harmless out of the funds of the Corporation, from and against:

- (a) all costs, charges and expenses whatsoever that the Director, Officer or other person sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against the Director, Officer or other person for or in respect of any act, deed, matter or thing whatever, that is made, done or permitted by them, in or about the execution of the duties of such office, or in respect of any such liability; and
- (b) all other costs, charges and expenses that the Director, Officer or other person sustains or incurs in or about, or in relation to the affairs of the Corporation, except those caused by or resulting from wilful or intentional dishonesty, deceit or fraud.

The Corporation shall also indemnify any person in any other circumstances that the Act or laws permit or require. Nothing in this By-law shall limit

the right of any person entitled to indemnity to claim indemnity apart from the provisions of this By-law to the extent permitted by the Act or law.

8. Conflict of Interest

8.01 Conflict of Interest

A conflict of interest exists if there is a real or reasonably perceived impediment to a Director's responsibility to act in the best interests of the Corporation, due to the Director's affiliations, obligations, associations and relationships outside of the Corporation. Conflict of interest includes direct and indirect financial interests and non-financial interests. In this By-law, associates include the parents, siblings, children, spouse and common-law partners of the Director, as well as any organization, agency, company or individual (such as a business partner or employer) with a formal relationship to a Director.

A conflict of interest shall be declared or raised as follows:

- (a) Every Director who, either directly or through one of the Director's associates, has or may potentially have a conflict of interest concerning a proposed or current contract, transaction or decision of the Corporation, shall disclose the nature and extent of the interest at the Board meeting at which the contract, transaction or decision is first raised.
- (b) If the Director, either directly or through one of the Director's associates, becomes interested in a contract, transaction or decision after the Board meeting at which it was first raised, the Director shall make a declaration at the next Board meeting following the Directors' realization of a conflict.
- (c) In the case of an existing contract, transaction or decision, the Director shall make a declaration at the first Board meeting after

the individual becomes a Director or the Director realizes the interest.

- (d) After making the declaration, the interested Director shall not vote and shall not be present at the vote, or at any portion of a Board meeting at which the contract, transaction or decision is discussed. The interested Director shall not attempt, in any other way, to influence the voting on a contract, transaction or decision. The interested Director shall not be counted in any required quorum with respect to this vote.
- (e) If the Director fails to make a declaration of interest in a contract, transaction or decision as required by this By-law, the Board may remove the Director by a two-thirds (2/3) vote of the Board.
- (f) The failure of any Director to comply with this section does not, in and of itself, invalidate any contract, transaction or decision undertaken by the Board.
- (g) If a Director believes that another Director is in a conflict of interest position concerning any contract, transaction or decision, the Director shall voice the concern at a Board meeting. This can either be the Board meeting at which the contract, transaction or decision is first raised, or the next Board meeting following the Director's realization that another Director may be in a conflict of interest position. If the Board finds a Director in conflict, the Director shall abide by the requirements of this section.
- (h) Every declaration of a conflict of interest, and the general nature of the conflict of interest, shall be recorded in the minutes of the Board meeting.

8.02 Member Approval

A Director is not accountable to the Corporation, or to any of its Members, for any profit gained by the Director from a contract, provided that:

- (a) the contract is confirmed by a majority of the votes at a Meeting of Members called for that purpose; and
- (b) the Director's interest in the contract is declared in the notice calling the Meeting of Members.

9. **Notices**

9.01 Method of Giving Notices

Any notice (which term includes any communication or document) to be given (which term includes sent, delivered or served), other than notice of a meeting of members or a meeting of the board of directors, pursuant to the Act, the Articles, the By-Laws or otherwise to a Member, Director, Officer or member of a committee of the Board or to the public accountant shall be sufficiently given:

- (a) if delivered personally to the person to whom it is to be given or if delivered to such person's address as shown in the records of the Corporation or in the case of notice to a director to the latest known address as shown in the last notice that was sent by the Corporation in accordance with Section 128 (Notice of Directors) or 134 (Notice of Change of Directors); or
- (b) if mailed to such person at such person's recorded address by prepaid ordinary or air-mail; or
- (c) if sent to such person by telephonic, electronic or other communication facility at such person's recorded address for that purpose; or

- (d) if provided in the form of an electronic document in accordance with Part 17 of the Act.

A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to have been given deposited in a post office or public letter box; and a notice so sent by any means of transmitted or appropriate communication shall be deemed to have been given when dispatched or delivered to the appropriate communication company or agency or its representative for dispatch. The secretary may change or cause to be changed the recorded address of any member, director, officer, public accountant or member of a committee of the board in accordance with any information believed by the secretary to be reliable. The declaration by the secretary that notice has been given pursuant to this By-Law shall be sufficient or conclusive evidence of the giving of such notice. The signature of any director or officer of the Corporation to any notice or other document to be given by the Corporation may be written, stamped, type-written or printed or partly written, stamped, type-written or printed.

9.02 Invalidity of any Provisions of this By-Law

The invalidity or unenforceability of any provision of this By-law shall not affect the validity or enforceability of the remaining provisions of this By-Law.

9.03 Omissions and Errors

The accidental omission to give any notice to any member, director, officer, member of a committee of the board or public accountant, or the non-receipt of any notice by any such person where the Corporation has provided notice in accordance with the By-Laws or any error in any notice not affecting its substance shall not invalidate any action taken at any meeting to which the notice pertained or otherwise founded on such notice.

10. Effective Date

10.01 Effective Date

Subject to matters requiring a special resolution, this By-Law shall be effective when made by the Board.

CERTIFIED to be By-Law No. 1 of the Corporation, as enacted by the directors of the Corporation by resolution on the ● day of ●, 2012, and confirmed by the members of the Corporation by special resolution on the ● day of ●, 2012.

DATED as of the ● day of ●, 2012.

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Company Name

Per: _____

Name: Name

Title: Director or Officer

CANADA MUSIC WEEK® REPORT 2011 – 2012

I would like to thank the CFMTA for the opportunity to serve as Canada Music Week® Convenor. I am continually in awe and inspired by the creative energy exhibited by Canadian composers and student composers across Canada.

One of the highlights of this past year was Canadian Composers Day, celebrated at the CFMTA National Conference in Regina. David McIntrye, John Burge, along with Martha Hill Duncan, Teresa Richert and Joanne Bender, and many other composers presented workshops, which were also attended by winners of the provincial and national Student Composer Competitions. It was a wonderful celebration of Canadian music and composers. Many thanks to Lore Ruschiensky and the Regina Convention committee for their support and showcasing of CFMTA Canada Music Week® initiatives.

The 2011 National Student Composer Competition was adjudicated by Canadian pianist and composer, Heather Schmidt. CFMTA awarded \$1400 in scholarships to promising young composers from across Canada including the Helen Dahlstrom prize (\$250) for the best student composition.

The Call for Compositions 2011 received over 80 entries, in piano, vocal and chamber ensemble categories. The 2011 Call for Compositions winners were:

Piano grade 3-4: Arctic Voices by Susan Griesdale
Piano grade 5-6: Aurora Borealis by Diane Chouinard
Vocal grade 2-3: Combination by Georgina Craig
Chamber: Canadian Train Ride by Cheryl Buddecke

Scores and audio recordings of each piece were made available on the CFMTA website.

The 2012 Call for Compositions received 70 entries. In consideration of the many hours contributed by the volunteer adjudication panel members, new guidelines were put into place limiting composers to one submission in each category. The winning scores will be posted on the CFMTA website for download at no charge until November 30.

The 2011 Bill Andrews award of \$250 was presented to the Halifax branch in support of their Canada Music Week® project. For 2012, five awards of \$100 will be offered, to support smaller scale projects that take place in branches across Canada. The deadline for applications is September 30 2012.

Thank you to the provincial CMW coordinators and delegates for their enthusiastic support and assistance in promoting CMW in their provinces. Many thanks also to the CFMTA Executive and Administration for all their assistance and support for Canada Music Week®.

Submitted by,

Po Yeh,
Canada Music Week® Chair

AWARDS & COMPETITIONS REPORT 2011 – 2012

Since my last annual report the 2011 National Piano Competition took place at the biannual convention in Regina, Saskatchewan. We had a very successful competition with 8 competitors (Ontario and Prince Edward Island did not have entrants). In addition to our regular requirements for this competition, there was a special addition of a collaborative work for the three finalists. "Piano Trio" by Saskatchewan composer David McIntyre was performed with the string members of the Gryphon Trio. The jurors for this competition were Dr. Jamie Parker of the Gryphon Trio, Dr. Christine Vanderkooy of the University of Regina, Kathleen Lorenz-Gable of the University of Saskatchewan and the composer David McIntyre who assisted with the awarding of the best performance of his work.

The quality of performances was very high and convention attendees were entertained by a wide selection of classical piano literature. The winners of the awards were as follows:

- 1st Place: Megan Milatz – SK (\$5,000)**
- 2nd Place: Carter Johnson – BC (\$3000)**
- 3rd Place: Quinn Gomez – AB (\$2000)**

Most Promising Performer – Megan Milatz, SK
Best Baroque Performance – Carter Johnson, BC
Best Chopin Performance – Megan Milatz, SK
Best Canadian Performance – Quinn Gomez, AB
Best Performance of Piano Trio – Carter Johnson, BC

I would like to take this opportunity to say a special thanks to convention chair Lore Ruschensky and her committee for all their help and assistance required to run this competition smoothly.

As this is a non-convention year, the Memorial Pedagogy Award will be awarded to the entrant with the highest mark in a national pedagogy exam. The deadline is June 1, 2012 and at time of writing there is only one entrant. The winner of this award will be known for the AGM meetings in June.

Having now hosted two piano competitions, I feel I have a good grasp on the all the ins and outs, needs and requirements and myriad of details involved in running the competition. My first competition involved a very large learning curve! There were no records or files in place when I stepped into this position and I have spent the last two competitions creating a host of files and template documents for use in future competitions. My goal has been to ease the administrative burden while at the convention to both myself and the CFMTA Secretary/Treasurer whose printing and computer access have been necessary. I do bring my own computer and my goal is to have most of the documentation ready to go prior to the competition. There are a few points that still need adjusting and I suspect that may always be the case, as each convention is different. The scope of the files is large and covers many aspects of the administration, not only at the competition but also in the year prior to competition.

I believe it is a help to the host convention committee to have continuity in the position of Chair of the Piano Competition as they are often not cognizant of all the needs required. Convention teams are often looking for guidance and direction in providing the proper facilities, volunteer positions and scheduling required for smooth operation of the competition.

I want to mention to the board that there has been interest expressed in possibly launching a National Vocal Competition that would be similar in scope and format to the piano competition. This of course would require funding, sponsorship, board approval etc. but I did want to bring it to your attention. CFMTA has hosted vocal competitions of a similar nature in the past at varying conventions.

Thank you for the opportunity to serve CFMTA in this capacity.

Submitted by,

Heather Blakley
Awards & Competition Chair

NOMINATIONS REPORT 2011 – 2012

Letters were sent out in January 2012, requesting nominations for the Standing Committee Chairpersons.

There will be an election at our June meeting for the following:

Canada Music Week® Chairperson - Po Yeh (incumbent)

Competitions and Awards Chairperson - Heather Blakley (incumbent)
- Sue Jones

Bylaws Chairperson - Marilyn Harrison (incumbent)

Public Relations and Marketing - Pat Frehlich (incumbent)

Professional Development - Pat Frehlich (incumbent)

Because our Archives are stored in London, Ontario, we will discuss adding the Archives to the administrator's job description in order to streamline the process.

Please note that nominations will be accepted from the floor at our June Executive Council Meeting. The nominee must give his/her approval for the nomination to be accepted. Thank you to those who let their names stand for Standing Committee Chairpersons.

Submitted by

Darlene Brigidear
Nominations Chair

YOUNG ARTIST NATIONAL CHAIRPERSONS REPORT 2011 – 2012

The Young Artist Program is presented with biannual tours in most regions in the even years, with the exception of ORMATA who has a Young Artist Tour each year. Anita Pari, a young pianist from Ottawa, presented six very well received concerts in September and October of 2011. Branches who hosted a Young Artist Concert were Sarnia, North Bay, Kitchener-Waterloo, Hamilton Halton, Sault Ste Marie and Ottawa. Thank you to Mimi Spencer, our new ORMATA Young Artist Co-ordinator, for organizing this very successful tour.

A meeting of the Provincial Young Artist Convenors was held in Regina in July 2011. The meeting was convened by Peggy L'Hoir, CFMTA National Young Artist Chair.

Discussions were held regarding various aspects of the Young Artist Program, including the successes and challenges of the tours and recommendations on improvements.

Ann Babin, Young Artist Chairperson for ORMATA took notes and kindly sent an excellent summary.

All regions who are presently involved in tours were represented and we welcomed the delegates from Quebec who are planning to sponsor a tour in the future.

The contact information for the provincial convenors is:

Alberta Tour: Debbie Gallant	mdecgall@telus.net	403.786.0163
British Columbia Tour: Susan Schleppe	kschleppe@telus.net	250.756.0664
Western Tour: Cathy Donahue	bcdonahue@xplornet.ca	306.237.4790
Ontario Tour: Mimi Spencer	mimi.spencer1@gmail.com	905.792.7215
Atlantic Tour: Lynn Johnson	ljlw@nbnet.nb.ca	506.756.2140
Quebec Tour: Lynne Gagne	lynne_gagne@videotron.ca	450.763.0262

The Young Artist Tour Regulations can be found in the Policy and Procedure Manual available in the "members only" section on the CFMTA Website. There is information under the Fiscal Policy Section, as well as the National Young Artist and Regional Young Artist Tour convenor job descriptions. I bundled this information and sent it out to all the Provincial Convenors, so that it was available in one "easy-stop."

A number of points or questions were brought up at the meeting in July.

1. Should there be a minimum age limit for the tour? Would this be better left to the discretion of the individual tours or would you prefer a national decision?
2. Should the YA Tour be given only to someone who is pursuing a career in music as a stepping stone to a performance career?
3. We should promote the YA Tours, by using the website and our magazine to post photos, bios and reports from each region. Testimonials of former winners could be solicited.
4. The Western Tour prints the names of previous winners on the back page of their Young Artist program.
5. The Atlantic Region uses young performers in the opening half of their YA recital to bring in a larger audience.
6. The smaller centers tend to have more success in holding a Young Artist recital and should be encouraged to participate.

7. Having a runner-up to step into the position of Young Artist, in the case that the first place winner cannot do the tour, was suggested by the Atlantic Region.

We are working to make the Young Artist Program even more viable and streamlined for the provinces and host branches. To that end, I sent a short questionnaire to the Provincial Convenors asking for their input.

Presently we have the following forms available for the provinces to use for their Young Artist Program:

- The Collaborative Young Artist Financial statement document
- The Young Artist financial statement document
- Fiscal Policy and Procedure Document
- Young Artist Financial statement for host branches

We are in the process of adopting a “new look” for CFMTA materials, as the Advertising Committee seeks more uniformity. We intend to use this new branding on all Young Artist materials.

In order to give more support and direction to the provincial tours and host branches, we will be adding several more forms and posters which will be available on the website.

- A downloadable Young Artist Poster, with space for Provincial/Branch Young Artist Concert information.
- An official release form for pictures of Young Artists used in advertising and publicity
- A sample contract between the Young Artist and the Young Artist Tour Co-ordinator
- A sample of a press release to help provinces with pre and post advertising

We encourage you to send your Young Artist information to the editor of the Canadian Music Teacher and our CFMTA Webmaster, to increase awareness of the national scope of this program.

We look forward to your participation and a busy year as tours will be held throughout all the regions of Canada in 2012.

Submitted by,

Darlene Brigidear
National Young Artist Chair

PROFESSIONAL DEVELOPMENT AND RESEARCH COMMITTEE REPORT 2011 – 2012

President Lorna Wanzel requested that I take over this portfolio because she was chairperson of the Professional Development and Research Committee when she became president.

In fulfilling the mandate of the job description I have created two subcommittees of CFMTA members who offer remarkable expertise specific to these areas. Their bios will all be included at the end of these reports so that you might view their stellar qualifications! My role as chairperson is to act as a liaison and facilitator between the CFMTA executive committee and these subcommittees.

Professional Development Sub-Committee

Consisting of Peggy L'Hoir, Greg Chase and Olivia Riddell this enthusiastic and dynamic committee will strive to offer our members information regarding all aspects of professional development by utilizing the CFMTA website and Canadian Music Teacher to its maximum capability. To date, an introduction to the professional development webpage has been produced and numerous links to interesting sites have been provided to our webmaster. This committee, passionate about professional development and the infinite possibilities, is investigating the possibility of webinars and other interactive sites that could be made available. Feedback from delegates and members as to what they would like to have included, will help guide this team as they work to create an amazing resource for teachers and their students.

Biographies of Professional Development Sub-Committee Members

Peggy L'Hoir, ATCL RMT

As a teacher, clinician, adjudicator, musical director, mentor and collaborative artist, Peggy L'Hoir is fortunate to be a part of the community of Biggar, Saskatchewan. In this active town of 2500 people she has a dynamic music studio, inspiring her wide variety of students in the areas of piano, theory, composition, and accompanying. Her students have been recognized locally, provincially and nationally for their accomplishments in the areas of performance and composition.

Peggy embraces the many opportunities to create musical events in Biggar's local theatre in collaboration with musicians from near and far. Making music in new places, for diverse audiences, is an activity she enjoys with her students, colleagues and friends. Peggy also acts as choral director of her church choir, musical director of Biggar's annual theatre productions and coordinator of, Biggar's *Heart of the City Piano Program* (a program that provides music lessons for student experiencing sociological or financial obstacles)

Peggy is a Past President of the Saskatchewan Registered Music Teachers' Association and the Canadian Federation Music Teachers' Association. She was a catalyst for the creation of the SRMTA's successful compilations, *From Prairie to Pine – Piano Solos by Saskatchewan Composers – Volume 1 (2005)* and *Volume 2 (2011)*. As well, Peggy is a member of the Canadian Music Festival Adjudicators' Association.

Additionally, Peggy is a recognized composer and most recently has had one of her compositions for piano, *Ants on the Sidewalk* published in *Northern Lights – Level 2* (Published by the Canadian National Conservatory of Music).

Wide ranging community, diverse participation and creative collaboration are vital elements in Peggy's musical world.....always seeking the opportunity to share her passion for music, enthuse and mentor those around her, create meaningful musical moments and embrace new musical challenges.

Gregory Chase, B.Mus., ARCT, RMT

Gregory received his Bachelor of Music in Performance and Literature from Brandon University and his Associate Performers diploma with the Royal Conservatory of Music, Toronto, with Dr. Joan Miller. He is a sessional lecturer at the University of Regina, is Past-Past-President of the Saskatchewan Registered Music Teachers Association and has examined for over 20 years for Royal Conservatory of Music and Canadian National Conservatory of Music (CNCM), where he was Vice-Principal and a member of the Academic Development Committee.

Gregory has participated in masterclasses with international artists such as Kendall Taylor, Jean Paul Seville, Jon Kimura-Parker, and Anton Kuerti. He also studied under Sydney Young McInnis [Julliard] in Winnipeg, Manitoba after the completion of his undergrad degree.

Mr. Chase taught in Brandon, Manitoba at St. Michael's Academy, Music Department, as well as at the Brandon University Conservatory of Music. He also taught and resided in Yellowknife, NWT where he performed with the Archean Chamber Trio (flute, cello and piano).

Mr. Chase has worked in a variety of professional roles as pianist, accompanist, and chamber musician, performing solo recitals and chamber works throughout Western Canada and has been heard on CBC. Gregory adjudicates festivals and conducts workshops throughout Canada; has taught at the International Music Camp; and has spoken at numerous Provincial Conferences.

Gregory has had numerous pedagogical articles published in provincial and national publications. He is a freelance music editor, and editor of OPUS, offers online music history and harmony courses, and has brought teachers together, from across Canada, through the Canadian Piano Pedagogy Discussion Forum.

Recent research in neuroscience has brought Gregory to the study of gender differences and how they process information. With the arrival of their son, Gregory has specialized his research to boys and how to aid boys to reach their fullest potential.

Gregory currently resides and teaches in Regina, SK.

For information on Gregory Chase and his work, visit his websites at: www.gregorychase.com, www.crackingtheboycode.com

Olivia Riddell

Olivia Riddell is President and International Director of *Music for Young Children* (MYC). Olivia is a member of the Ontario Registered Music Teachers in Piano and Early Childhood. She studied at St. Thomas University (St. Paul, Minnesota) in performance piano and pedagogy and then transferred to Ottawa University (Canada) in piano performance and is a graduate in Arts Administration. She has studied piano with Frances Balodis, Douglas Voice (Ottawa University), John Perry (University of Victoria) and Anton Kubalek (Royal Conservatory of Music in Toronto). Olivia has achieved an advanced level in piano, voice and flute. Olivia is currently teaching both MYC classes as well as privately.

Research Subcommittee

This committee consists of four internationally renowned experts in the field of research, Gilles Comeau, Leslie Linton, Dale Wheeler and Maureen Harris. I feel privileged to work with this extremely capable team as we begin to include research in our CMT publications and on the website. Through conference calls we have begun to identify the role of this committee and create a format that will assist with the dissemination of research papers and other information using the proper protocol. This visionary group has a multitude of ideas which I will speak more about at our June meetings.

Biographies of Research Subcommittee Members

Gilles Comeau

Gilles Comeau is a professor at the School of Music of the University of Ottawa, where he coordinates the piano pedagogy and the music education sectors. He has been the beneficiary of many research grants, including a large grant from the Canadian Foundation for Innovation to set up a research laboratory in piano pedagogy.

As head of this infrastructure, he has established partnership with many other research laboratories and research institutes and is the director of the Piano Pedagogy Multi-disciplinary Research Group which gathers researchers from over 12 different disciplines. He has authored many books including *Comparing Dalcroze, Orff and Kodály* and the five books of the series *An Illustrated History of Music for Young Musicians*. He is also the author of over 20 education kits to be used by music and arts teachers, and has written various research papers in music education and in piano pedagogy.

Maureen Harris, BMus LTCL, MEd.

Maureen Harris, BMus LTCL, MEd. Professor Maureen Harris is a lecturer in Teacher Education at the Faculty of Education, University of Windsor, Ontario, Canada. She is Founder and Director of Montessori Mozarts, an early learning music curriculum for young children which is based on her research study Music and Math documented in Canadian Music Educators' Association Biennial Book Series, Research to Practice in volume 3 (2007). As a music educator, she was awarded the 'Premier's Award for Excellence in Teaching' (2009) and also the Hugheen Ferguson 'Distinguished Teacher Award' by the Canadian Federation of Music Teachers Association (2009). Her interdisciplinary background includes graduate degrees in: music and education. Her international collaborative projects explore indigenous communities and music making in ways that contribute to expansive learning opportunities, positive values, self-identities, motivation, well-being, learning relationships and cultural understandings. Her current research is in collaboration with a Maasai village in Tanzania. She has published widely in the fields of early childhood music education and

released *Music and the Young Mind: Enhancing Brain Development and engaging learning* published by MENC.

Dale Wheeler

Dale Wheeler has taught at the post-secondary level for over twenty years and is currently on faculty at Red Deer College, Alberta where he teaches piano and related subjects. He also serves as Chair of Performing Arts. He holds the doctorate in piano performance and pedagogy from the University of Oklahoma as well as degrees from the University of Saskatchewan and Trinity College of Music, London. Dr. Wheeler has appeared as a recitalist, accompanist, adjudicator, and workshop clinician from coast to coast in Canada and throughout the U.S. Recent involvements include the European Piano Teachers Association Conference in Serbia and a trip to Seoul, Korea on behalf of the Royal Conservatory of Music. He is a senior examiner and clinician for the RCM and the National Music Certificate Program, and is a clinician for Frederick Harris Publishing. For a number of years Dale was a regular columnist for *Clavier* magazine and is now a Consulting Editor for *Clavier Companion*. His articles have also been published in the *CFMTA Journal*, *American Music Teacher*, *RCM Music Matters* and *The Journal of the American Liszt Society*. His hobbies include mountain hiking, classic cars, and collecting vintage piano recordings. Dale and his wife have twin eleven-year-old sons.

Leslie Linton

Leslie Linton is a lecturer at Western University where she teaches pre-service music education. She holds undergraduate degrees in music education and education, graduate degrees in music education, and is currently a PhD candidate in music education. Her areas of interest include elementary music pedagogy, piano pedagogy, informal learning, and sociology of music education.

Leslie has extensive teaching experience in both the private music studio setting and classroom teaching. She has held editorial positions including the *Canadian Music Teacher* magazine, and her research has been published in various academic journals. She regularly presents at academic conferences that occur locally and internationally. She is an active member of the Ontario Registered Music Teachers Association and has participated in several roles in the executive committee. Leslie is currently Past-President of the London Branch.

PUBLIC RELATIONS AND MARKETING REPORT 2011 – 2012

This portfolio continues to grow and evolve as new connections and initiatives offer opportunities for CFMTA. This past year has been an extremely busy one and I am confident that we are making headway in promoting our organization, its mandate and its members on the local, national and international scene, among our peers and the general public.

The following is a summary of the projects I have worked on this past year:

ISME (International Society of Music Educators)

As per the motion from July 2011, CFMTA has become a “group member” of ISME for a fee of \$400.00 which includes a two year membership. A group membership offers numerous benefits, one of which allows CFMTA to advertise upcoming events on the monthly ISME Postcards. In this regard I have already sent in information about our 2013 Halifax conference which they will promote to all ISME members throughout the world on our behalf! Further benefits can be found on their website at www.isme.org.

I prepared a two page article in the January CMT informing our members about this new initiative and included information about the ISME 2012 World Conference in Thessaloniki, Greece. ISME is currently striving to become a more inclusive organization by recognizing and elevating the status of the private music teacher and considers our input on these matters most valuable.

NARAME (North American Regional Alliance of Music Educators)

I attended the 1st Regional Pan American Conference in Villahermosa, Mexico in August representing CFMTA at a roundtable panel discussion regarding the establishment of a North American Music Alliance. There were five organization representing Mexico, the USA and Canada and facilitators Dr. Victor Wong and Mary Dinn participating. Aside from the “formal” presentation on the second day of the four day event there were also 3 other meetings that followed allowing for further discussion. I provided an in depth overview of this proposal and of the event itself in the January, 2012 CMT. Since that time there have been numerous email discussions among the parties involved as to if and how to proceed in the formation of the Alliance. In this regard, I will offer further updates at the June meetings.

CMEA (Canadian Music Educators’ Association)

At the recommendation of the officers, CFMTA became a member of CMEA in October. Ongoing discussions between our two organizations continue as we seek partnerships and investigate ways to collaborate. We receive a copy of their journal which is an excellent publication.

NATIONAL LEADERSHIP SUMMIT

Currently CFMTA participates in bi- monthly on-line meetings of the National Leadership Summit which is chaired by CMEA past President Ed Wasiak. There are approximately 10 Arts Education and Arts service organizations represented in the group. These meetings offer insight and discussion pertaining to the projects and activities of the various groups involved.

MTNA (Music Teachers National Association) CONFERENCE and MEETINGS

Lorna Wanzel and I attended the MTNA conference in March, and aside from our official duties it afforded us the opportunity to arrange several important meetings with both American and Canadian colleagues. It is only the second time in the last 5 years that the

CFMTA president has been present. Lorna's presence allowed us an opportunity to discuss the CFMTA, revisit the "Ten Year Plan", an initiative that began in 2003, and the vision for the organization moving forward.

CFMTA is always provided with a free display table at the conference used for our promotional material, brochures, magazines, and international membership applications, as well as information of upcoming events such as the Wellness Symposium and the 2013 Halifax Conference. I stocked it daily and by the end of the third day all the materials were gone!

Although I work on various projects throughout the year, attending this conference allows me to have personal meetings with many of those involved.

Below is a brief overview of these projects and meetings:

1. *Wellness Symposium- Dr. Gary Ingle and Staff*

A meeting was held to finalize the details for this event which will take place June 27, 28, and 29 in New York City. In attendance were Gary Ingle, MTNA Director & CEO, Brian Shepherd, MTNA COO, MTNA Past President, Gail Berenson (my symposium Co-chair) Lorna Wanzel and myself.

Once again Yamaha and Steinway are generously sponsoring this event. Yamaha is providing the venue free of charge and Steinway is offering a complimentary reception on Thursday evening. Further details can be found on the CFMTA website. All registrations will be processed by MTNA staff and I am hopeful this event will sell out! This would provide CFMTA with a profit of approximately \$5000.00. During the past year, I have advertised the Symposium with bookmarks at the Regina Convention, prepared articles in all three CMT issues 2011-2012 and the information has been posted on the CFMTA website since last fall.

In April a "personal" invitation was sent to all provinces to forward to their members and I offered to facilitate the "**share a room**" idea for those who wished to do so to keep their travel costs down!

Dr. Gary Ingle mentioned that MTNA values its relationship with CFMTA and is always interested in further collaborations including the possibility of another Collaborative Conference.

2. *Fast Track Membership NCTM/CFMTA- Ken Christensen, MTNA President-elect*

Based on the July 2011 Directive to pursue a fast track for CFMTA members wishing to become "nationally certified teachers of music" (NCTM), Ken Christensen and I spent a great deal of time gathering information to support this endeavour and spent an entire afternoon at the MTNA conference looking at the feasibility of this project.

In January I contacted all the provincial registrars and requested the criteria for membership. Unfortunately there still remains many inconsistencies in membership requirements among the provinces particularly in the aspect of pedagogical training. MTNA's National Certification insists upon pedagogical training as a main component which would pose a problem for CFMTA members in NSRMTA, NBRMTA, PEIRMTA, NFRMTA and the YRMYA, who currently have no requirement for this.

Further, in the NCTM Certification Renewal process teachers must provide proof of Professionalism and Partnership, and Professional Development in four areas: Contributing to the Profession, Building Partnerships, Personal Growth and Continuing Education. Currently CFMTA has no policies for its members in any of these areas.

In evaluating the performance standards for membership between the two groups, it became evident the Canadian RMT standards are by far superior with a minimum grade 10 level compared to NCTM which was approximately grade 8/9. Currently these findings conclude that a 'Fast track' membership would not be possible. However, MTNA encourages us to continue the dialogue and to monitor this as their NCTM program strives to elevate its performance standards for NCTM. Members of each organization are free to apply for NCTM membership personally. As I am a NCTM, I would be prepared to offer guidance with this process if a member is interested or had questions.

RCM (Royal Conservatory of Music)

3. *Administrative Meeting, CFMTA Promotion -Elaine Rusk, Director of Publishing, Frederick Harris*

In view of the many changes in RCM personnel and policy I felt it was imperative to meet with RCM representatives at the MTNA conference. Elaine Rusk, now Director of Publishing at Frederick Harris, and I had a meeting to discuss these changes, as well as review the relationship between RCM and CFMTA. RCM continues to support our organization and has offered to include our **e- brochure on their website**, as well as provide a link under their professional development page. Because their contact with students now is almost exclusively by email it seems that utilizing the website works the most efficiently. They will continue to include our brochure in their new teacher packages. Further RCM would also invite **articles relating to professionalism** in teaching for their Music Matters and provided me with a contact for this.

Creating a Calendar of Events on the RCM website was discussed and CFMTA could promote events on behalf of our local, provincial and national organizations.

4. *Membership-College of Examiners - Jennifer Snow, Executive Director of Teacher Pedagogy, RCM*

Over the past several years I have had ongoing discussions with RCM about increasing CFMTA membership by including ALL of the College of Examiners. Two years ago, RCM graciously added new criteria to their application for examiners to state "**must be a member of a professional organization such as CFMTA**". In preparing for my meeting with Dr. Snow during the MTNA conference, our data base of College of Examiners was updated and this list was then cross referenced with CFMTA membership. To my delight we have **20 new examiners** as members for a total of 149!! However, that still leaves 236 potential members. In my discussions with Jennifer we developed a plan of action for CFMTA that would hopefully entice these examiners to join. I will provide more details when I speak to this **new initiative** at the June meeting.

At my invitation, we also discussed ways to **promote CFMTA to RCM pedagogy students**. I informed Jennifer that many CFMTA provincial branches offer student membership and mentorship programs which would be most helpful to the pedagogy

students and their studies. We will investigate ways to nurture these aspiring teachers who could become new members!

Following that meeting President, Lorna Wanzel and I had a second meeting with Dr. Snow to discuss the Halifax Conference and the possibility of another Collaborative Conference, possibly in 2017 - Canada's 150 Birthday.

5. *Professional Development Meeting - Olivia Riddell President and International Director MYC*

I was able to meet with MYC(Music for Young Children) Director Olivia Riddell during the conference to discuss **webinars and other interactive services** that MYC offers their teachers across Canada and internationally. She provided a wealth of information about this subject and offered ideas on ways that CFMTA could utilize these on their own website. Because the CFMTA website is currently being redone incorporating these types of things makes perfect sense. Olivia agreed to sit on the newly formed CFMTA Professional Development Committee and to assist us in this area.

OTHER OUTREACH

New Brochure

A new brochure was created this past fall we had run out of the old ones. Thanks to Po and Joni for their help on this. These were distributed at the MTNA conference.

Membership -Post Secondary Institutions

The database for all Canadian post- secondary institutions offering music programs was undated and an email letter was sent to Music Department Chairs in March. The contents included information about the CFMTA and promotion of the Wellness Symposium and the Halifax Conference-and in particular, the **Piano and Voice Competition** that would be available to their students! The letter concluded with an invitation to join CFMTA through their resident province.

Call for Proposals

On behalf of the NSRMTA an official "**Call for Proposals**" was sent out informing all Music Departments, RCM and CC of the upcoming Halifax conference and inviting their participation.

PAMA (Performing Arts Medicine Association)

This past year I have worked with Bonnie Robson, Regional Director of PAMA in assisting them in promotion of their two day event to our members. In **return for this support they use our CFMTA logo** in all their print material. Other sponsors include the Glenn Gould School and RCM. They have also requested our support for next year's event and seek advice on the dates it should be held, so as to not conflict with other events our members may be involved in. The suggested dates for 2013 are February 2,3 or 16,17 and will take place in Toronto.

CBC-Canada's Smartest Person

I was contacted by CBC Casting Producer Anna-Lae Boeki, inquiring if CFMTA would be interested in forwarding information about this program to our members...given that "**musicians are SMART**"!! I forwarded the information to the delegates for distribution to CF members. The show aired in February.

Publications

Articles recapping the CFMTA conference and promoting our organization appeared in the Canadian Music Center -Prairie Edition and RCM Music Matters this past year.

As Public Relations and Marketing Chair, I submitted the following for publication in the Canadian Music Teacher:

- 3 articles promoting the **Wellness Symposium** in New York(one in each edition)
- an article about the **Arts Tax Credit**
- an article recapping the **1st Regional Pan American Conference** and NARAME
- an article about **ISME** membership and their upcoming International Conference in Greece.

Submitted by,
Patricia Frehlich, Chair



**CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS
FÉDÉRATION CANADIENNE DES PROFESSEURS DE MUSIQUE**

*Providing leadership in music education across Canada
Fournissant une direction forte en éducation musicale à travers le Canada*

2011 – 2012

AD HOC COMMITTEE REPORTS

Mississauga, ON

2011 CFMTA CONVENTION

July 6, 2011! The day had finally arrived and the 2011 CFMTA convention committee was prepared to greet music teachers from across the country for an exciting musical time at the University of Regina, in Regina, SK. The weather was perfect with lots of prairie sunshine (and happily no mosquitoes) for the Welcome Barbeque sponsored by RCM. That evening delegates enjoyed the first of four nights of concerts with the Gryphon Trio.

Thursday July 7th began with a keynote address by David McIntyre, our own Regina composer, to start off the first ever Canadian Composer Day as part of a CFMTA convention. This was a very exciting and successful day as two national winners of the CFMTA Music Writing competition along with a four provincial winners were in attendance to perform their award winning compositions. Numerous workshops by Canadian composers and related events took place and the day ended with a concert of Canadian Music by our major clinicians and adjudicators.

The over 50 workshops, masterclasses and recitals offered over the 3 days covered various disciplines and included 15 workshops from the first ever Call for Proposals for a CFMTA convention. Two full trade show rooms, included (I believe for the first time) a piano display featuring 3 different piano manufacturers.

The CFMTA Piano Competition took place on Friday, July 8th. That evening featured a concert of two former CFMTA Piano competition winners from Saskatchewan, Thomas Yu and Stephen Runge. The third full day of workshops ended with an evening banquet which was followed by the finals of the Piano Competition.

Our goal was to make this event exciting, efficient and affordable for music teachers of all ages. With the successful fundraising and sponsorships we were able to include all the meal costs in the convention and realize a profit of over \$19000.00.

Many thanks to all those who helped in so many ways to make this event a success. We hope that we were successful in sharing with those that attended that **Music is a Life Force.**

Submitted by

Lore Ruschensky
2011 Convention Chair

2013 CFMTA CONVENTION

The 2013 CFMTA Convention, "Music Inspires" is taking shape and things are coming together very nicely. All 3 piano judges as well as the 3 voice judges have been contracted and confirmed. We also have all of our venues reserved as well as a block of hotel rooms at the Delta.

Janet Leffek and Marjorie Foxhall have generously donated prize money for the voice competition and we already have a few corporate sponsors on board, including Frederick Harris and RCM who are bringing in Marvin Blickenstaff as a keynote speaker.

The call for proposals has been sent out with a submission deadline of October 31st, 2012. Successful applicants will be notified by December 5th of 2012. Delegate registration is scheduled to launch in May and the Committee will circulate more details to CFMTA members once it is officially available.

Moving forward, the Convention Committee is working on the trade show, with several large companies already showing interest as well as developing the opening night gala performance.

We look forward to welcoming you all to Halifax in July of 2013!

La conférence 2013 « Music Inspires » de la FCAPM se développe bien. Les 3 juges de la compétition de piano et de la compétition vocale ont signé leurs contrats et nous avons aussi réservé tous les locaux nécessaires pour la conférence en plus d'un bloc de chambres au Delta qui est mis en place pour les délégués.

Nous avons reçu des fonds pour la compétition vocale qui on nous ont été fourni grâce a la générosité de Janet Leffek et Marjorie Foxhall. Nous avons aussi des commanditaires corporatifs, parmi lesquelles, Frederick Harris et RCM qui nous apportent Marvin Blickenstaff comme présentateur.

L'appelle pour les propositions est maintenant sorti et la date échéance pour faire demande est le 31 octobre 2012. Nous allons laisser savoir les gens à qui on s'intéresse par le 5 décembre 2012. Les délégués pourront s'enregistrer commençant au mois de mai. Le comité vous fera parvenir des détails lorsque le temps est arrivé.

Maintenant, le comité de planification travaille sure la foire de commerce, pour laquelle nous avons déjà plusieurs gens d'intéressés ainsi que la soirée d'ouverture qui va prendre place a la Quai 21.

Nous avons hâte de vous accueillir à Halifax en juillet 2013!

Submitted by,

Rémi Lefebvre, RMT
2013 CFMTA Convention Chair

CFMTA ADVERTISING SUB - COMMITTEE

The CFMTA Advertising Sub-Committee [Suzanne Campbell, Pat Frehlich, Peggy L'Hoir, Po Yeh and I] have been very busy. In January, with the assistance of Bernadette Bullock and Darlene Brigidear, we surveyed the provincial delegates and executive members on their views of the various ideas presented at last year's break-out sessions. From the results we were able to determine the priority markets and strategies to pursue. We made a series of recommendations to the CFMTA Officers and Finance Committee. These were accepted and sent to the provincial delegates. Through an e-vote we received the green light to pursue working with a graphic designer to create a branding for CFMTA that will include templates for the website, posters, letterhead etc. as well as an expansion and re-design of the website. These projects are underway, but progress is slower than expected. We are still aiming to have these projects completed by the 2012 Council and Annual General Meetings, but quality is our prime focus rather than speed.

Submitted by,

Barbara Long,
CFMTA Advertising Sub-Committee Chair