

Minutes of Executive Meeting

July 3, 2019, Winnipeg Manitoba

Canadian Federation of Music Teachers' Associations

Fédération Canadienne des Associations de Professeurs de Musique



CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS

FÉDÉRATION CANADIENNE DES ASSOCIATIONS DE PROFESSEURS DE MUSIQUE

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Agenda Items	Executive Meeting July 3, 2019	
Call to Order	President Tiffany Wilson called the meeting to order at 9:02 am	
MOTION #1	<p>Motion 1: That today’s meeting be recorded for the purpose of completing the minutes.</p> <p>Move: Laureen Kells ~ Second: Joanne Lougheed</p> <p>Result: Carried</p>	
Welcome	<p>President Tiffany Wilson welcomed the Officers, Executive Committee, and Chairpersons to the meeting. She also welcomed the new Delegates who were attending the meeting for the first time: Kimerica Parr (AB), and Laura Gray (ON) and Rita Raymond-Millett (NB). The delegates introduced themselves with a few brief words.</p>	
Attendance	Officers	
	<p>Tiffany A. Wilson Laureen Kells Cynthia Taylor Anita Perry Treasurer Lois Kerr</p>	<p>President Vice President Past President Secretary Treasurer</p>
	<p>Delegates Marlaine Osgood, ARMTA First Delegate Joanne Lougheed, BCRMTA First Delegate Leanne Hiebert, MRMTA First Delegate Catherine Fitch Bartlett, NBRMTA First Delegate Lorna Wanzel, NSRMTA First Delegate Joan Woodrow, NLRMTA First Delegate Elizabeth Tithecott, ORMTA, First Delegate David Côté, QMTA Delegate Patricia Niekamp, SRMTA First Delegate Annie Avery, YRMTA First Delegate <i>Regrets:</i> Stephanie Cole, PEIRMTA Delegate Note: Lorna Wanzel will be proxy for Prince Edward Island</p>	<p>Kimerica Parr, ARMTA Second Delegate Mimi Ho, BCRMTA Second Delegate Annette Hay, MRMTA Second Delegate Rita Raymond-Millett, NBRMTA 2nd Delegate Paula Rockwell, NSRMTA Second Delegate Laura Gray, ORMTA, Second Delegate Lynne Gagné, QMTA Second Delegate Lynn Ewing, SRMTA Second Delegate Henry Klassen, YRMTA Second Delegate</p>
	Communications Coordinator: Dina Pollock	
	<p>Committee Chairs Patricia Frehlich, Public Relations & Marketing, Professional Development & Research Susan Jones, Awards and Competitions Po Yeh, Canada Music Week</p>	
<p>Acceptance of Agenda MOTION #2</p> <p>MOTION #3</p>	<p>Motion 2: To accept the Agenda.</p> <p>Move: Lorna Wanzel ~ Second: Lynn Ewing</p> <p>Result: Carried</p> <p>Motion 3: That the minutes from CFMTA/FCAPM meetings of July 4 and 6 2018 be adopted as circulated.</p>	

	<p>Move: Patricia Niekamp ~ Second: Catherine Fitch Bartlett</p> <p>Result: Carried</p>
Correspondence	Secretary Anita Perry gave a short update regarding the communications that have been received at the office of the CFMTA/FCAPM.
Report from the President	President had no additions
Report from the Vice President	Vice President had no additions.
Report from the Office	The Secretary had no additions. President Tiffany Wilson stressed the importance of correct formatting of materials sent to the secretary from committees for distribution or publication.
Report from the Treasurer	The Treasurer had no additions.
MOTION #4	<p>Motion 4: To accept the Officer’s Reports as circulated.</p> <p>Move: Joni Woodrow ~ Second: Paula Rockwell</p> <p>Result: Carried</p>
Financial Reports Financial Statements to March 31, 2019	<p>Treasurer Lois Kerr presented the CFMTA/FCAPM Draft 3 Amended 2019-2020 Budget and Proposed 2020-2021 Budget and Financial report previously circulated.</p> <p>Treasurer Lois Kerr reviewed the Financial Statements as circulated.</p> <p>Treasurer Lois Kerr reviewed the Profit & Loss Statement as circulated. Questions were answered as they arose.</p>
MOTION #5	<p>Motion 5: That the Financial Statements to March 31, 2019 be accepted.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>
MOTION #6	<p>Motion 6: That the Audited Financial Statements for the year ending March 31, 2019 be accepted.</p> <p>Move: Joanne Lougheed ~ Second: Lynn Ewing</p> <p>Result: Carried</p>
Finance Chair Report MOTION #7	<p>Motion 7: That the CFMTA-FCAPM acknowledge that the auditing firm of Scrimgeour & Company is independent and objective with respect to CFMTA/FCAPM.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>

<p>MOTION #8</p>	<p>Motion 8: That the accounting firm of Scrimgeour & Company be appointed auditor for the 2019-2020 fiscal year.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p> <p>Treasurer Lois Kerr reviewed the Year End Liabilities and Assets from Audit form.</p>
<p>MOTION #9 PAYMENT OF ACCOUNTS</p>	<p>Motion 9: That all accounts be paid to the end of our CFMTA-FCAPM fiscal year 2020 Payment of Accounts.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>
<p>MOTION #10 TABLE THE 2019-2020 BUDGET</p>	<p>Motion 10: To table the budget 2019-2020 until the end of the meeting.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>
<p>MOTION #11 TABLE THE 2020-2021 BUDGET</p>	<p>Motion 11: To table the proposed 2020-2021 Budget to the end of the meeting.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>
<p>MOTION #12 ACCEPTANCE OF FINANCIAL REPORT</p>	<p>Motion 12: To accept the Report of the Finance Committee Chair as circulated.</p> <p>Move: Laureen Kells ~ Second: Cynthia Taylor</p> <p>Result: Carried</p>

<p>Standing Committee Reports</p> <p><i>Archives</i></p> <p><i>Awards and Competitions</i></p>	<p>There was nothing further to add to this report.</p> <p>Sue Jones was absent as she was organizing rehearsals for the piano competition. On her behalf, Cynthia Taylor remarked that Sue Jones is looking for someone to work on her committee.</p> <p>President Tiffany Wilson expressed her thanks and gratitude for Sue Jones’s work on this committee.</p> <p>Treasurer Lois Kerr spoke to the relationship between The Personal and the Piano Competition regarding their donation: CFMTA/FCAPM receives “administration rebates” which have, until now, been placed into Operating Income. Lois Kerr suggested they be moved to Awards and Competitions for this year. This would be a retroactive movement of funds.</p>
<p>MOTION #13</p>	<p>Motion 13: That The Personal Administration Rebates for the fiscal year 2018-2019 be moved from Operating Income to Awards & Competitions Income.</p>

	<p>Move: Lorna Wanzel ~ Second: Elizabeth Tithecott</p> <p>Discussion: Jolly good idea!</p> <p>Result: Carried unanimously.</p>
<p>Bylaws and P & P</p>	<p>Bylaws and P&P Chair Dr. Lorna Wanzel had nothing further to add.</p> <p>President Tiffany Wilson raised the issue of the amount of time the Secretary has had to spend formatting the P&P and that it is essential that the secretary receive the additions in “print ready” form.</p>
<p>Directive #1</p>	<p><u>Directive:</u> Anita Perry, Lorna Wanzel and Henry Klassen will create a template for the P&P to ensure consistency when changes are made, to be applied for the 2020-2021 edition.</p>
<p>Directive #2</p>	<p><u>Directive:</u> Dina Pollock will put the completed P&P template on the website.</p>
<p>Canada Music Week</p>	<p>Canada Music Week Chair Po Yeh thanked everyone for participating, to Lorna Wanzel for her support of the essay competition and to the Secretary for her work on this file.</p> <p>Po Yeh listed the winners of the Essay Competition. It was noted that the Essay competition has been moved to Research & Development chair. Call for Compositions adjudication was a challenge as the instrumentation (two pianos, four hands) made score reading a challenge.</p>
<p>Communications Chair</p>	<p>Communications Chair Dina Pollock spoke to the issue of free advertising on the website and requested an official protocol as to how to handle free advertising.</p> <p>Protocol: Advertising of events open to all members of CFMTA/FCAPM submitted by provincial/territorial associations will be placed in the “Mark Your Calendar” section of the Magazine. We want to encourage non-members who want free advertising for their event to join or to work with a branch. Chairs forward requests for free ads to the Editor or the Secretary. If there are questions, both the Editor and Secretary will consult with Officers. Individual teachers’ studio events and external organizations will not be listed here however, non-CFMTA/FCAPM items that are of interest or use to our members may be placed in the “Mark Your Calendar” section of the Magazine. Priority will be given to Canadian events first, then North American and finally international events.</p> <p><u>Canadian Music Teacher Magazine</u></p> <p>Thanks to our Editor, we are locked in with the lower price to the app host and are paying only \$1000 per year rather than the going price of \$5,000 per year.</p> <p><u>Subscriptions:</u></p> <p>Because provinces have certain preferences as to how they would like to handle this, some options include:</p> <ul style="list-style-type: none"> • Registrars sending the Editor a list of addresses for those who would like a hard copy. An updated address list will be requested prior to each publication. • Webmaster Dina Pollock will create a page on the website to take out a hard copy subscription. This will go up <i>after</i> the Fall edition so that users/members will not be confused. • Dina Pollock will place a paper copy of the subscription form in the fall issue of the

	<p>CMT for those members who prefer to subscribe using a hard copy. Please note: the Winter 2020 Edition of the Canadian Music Teacher will be the first entirely digital publication! Hard copies will not be in colour (save for the cover), to save on printing costs. The format will continue to be 48 pages.</p> <p>When a new issue becomes available online, the Editor will inform the Secretary to alert members with a notification in the “Of Note” email memo.</p> <p><u>Website</u> The move to the server was good but the email transition experienced a few glitches. All seems to be working now.</p>
<p>Conference Resource Consultant</p>	<p>Conference Resource Consultant Joanne Lougheed will put together a report regarding the 2019 conference before next July in order to aid the Alberta Conference Committee as much as possible. She is planning to revamp the Conference Handbook to provide a broad time-line for planning.</p> <p>Manitoba President Leanne Hiebert spoke to the value of having the Conference Resource Consultant as a resource.</p> <p>The Webmaster would like to create a Conference Reference Library containing the reports from all conferences going forward as well as copies of reports from previous conferences. Leanne Hiebert stressed the value of being concise when writing these reports.</p> <p>President Tiffany Wilson thanked everyone for their hard work in making the 2019 CFMTA/FCAPM Conference a success.</p>
<p>E-Festival</p>	<p>E-Festival Chair Lorna Wanzel thanked Administrator Terri-Lynn McNichol (among others) for her tireless work in making the Festival a success. The fact that the Festival had a specific timeline and deadline long helped its success. We are all looking forward to the 2019-20 E-Festival in celebration of Canada Music Week with an additional E-Festival in February which will not be restricted to Canadian repertoire.</p>
<p>Nominations</p>	<p>Nominations Chair Cynthia Taylor had nothing to add to her previously circulated report.</p>
<p>Professional Development and Research</p>	<p><u>Professional Development</u> Chair Patricia Frehlich spoke to the success of the E-Festival and the subscription to Discount Subscription to Clavier Magazine. Need a reminder in Of Note. She also clarified some elements of her reports. Book review requests must go through Dina and she will send it to a reviewer. Marlaine Osgood has volunteered to be on this committee.</p> <p><u>Research</u> The third paper on Healthy Piano Technique and the Prevention of Professional Injuries by Julia Tchernik of ORMTA has been reviewed and accepted.</p> <p>Editor Dina Pollock inquired as to how long she is to keep research papers on line. The answer is “as long as you want—indefinitely.”</p>
<p>Public Relations and Marketing</p>	<p>Public Relations and Marketing Pat Frehlich spoke to the eager reception of our Canadian Teacher Magazines and Canadian flag pins at MTNA conferences.</p>

<p>Advertising Sub-Committee</p>	<p><u>Social Media Committee:</u> We have a potential candidate to take over from President Tiffany Wilson who has been administering our Facebook page until now. Michael Faulkner appears to have the necessary qualifications, is willing to volunteer. Joni Woodrow spoke highly of him as a teacher, adjudicator and examiner. She also mentioned she might have a further volunteer for this committee. Platforms for consideration: Instagram, Twitter, LinkedIn and Facebook to disseminate information about CFMTA/FCAPM events only. Immediate steps will be fine tuning the parameters of this new position, adding it to the P&P and requesting a yearly report be submitted.</p> <p>CFMTA/FCAPM Brochure needs revising. Delegates are invited to make suggestions with a view to an updated version being printed in the fall.</p> <p>The Advertising Sub-Committee needs a chair. Job description and responsibilities can be found on page 10 of the Spring Edition of The Canadian Music Teacher.</p> <p>Currently under consideration was advertising in the National Music Festival Programme. It was decided that the best exposure for CFMTA/FCAPM would be to sponsor an award which would entitle us “free” advertising by way of mention in all of the FCMF publications (all competition reports, information sent to 180 music festivals, recognition on Facebook, etc.). Treasurer Lois Kerr concurs with this plan.</p> <p>Also discussed was the possibility of a reciprocal agreement wherein FCMF sponsors an award for our competition(s) and receives similar mention in our publications and online platforms.</p> <p>At this point in the discussion, Joni Woodward, as president of the Federation of Canadian Music Festivals, was asked to leave the room while discussion ensued.</p> <p>Discussion: Pat Frehlich will make inquiries regarding a reciprocal prize funding arrangement with the FCMF. CFMTA/FCAPM will support the FCMF with an annual prize of \$500 to come out of the Advertising budget.</p> <p>Treasurer Lois Kerr spoke to putting aside \$2000 in the Advertising Initiative Budget for Pat’s cttee. She agrees with supporting prizes as opposed to placing advertisements with the FCMF and recommends a \$500 amount. Pat Frehlich will decide to whom the prize shall be given.</p>
<p>Directive #3</p>	<p><u>Directive #3:</u> The Advertising & Marketing Subcommittee support the FCMF by giving a \$500 prize at the National Music Festival annually.</p> <p>At this point, Joni Woodrow was invited back into the meeting.</p> <p><u>Swag</u> Vice President Laureen Kells spoke to the importance of “swag” as an opportunity to promote CFMTA/FCAPM. Giving out pens, sticky pads and other useful items emblazoned with the CFMTA/FCAPM logo puts our name and organization into the general cultural Zeitgeist. As Laureen is attending a music conference in Austria, she will be able to connect with other international music educators and giving them these small tokens as gifts will increase our exposure and good will. She also plans to take these items with her on her presidential travels across Canada and to the MTNA Conference in Chicago, 2020.</p>

	<p>The delegates were comfortable with spending funds on swag at the discretion of the Advertising Sub-committee. This year, the amount was \$452.62.</p> <p>President Tiffany Wilson suggested that Advertising and Marketing sub-committee should be separate from Public Relations. Pat Frehlich will reconfigure the positions and clarify responsibilities. Public Relations Committee has travel budget only; Advertising and Marketing Committee has budget for promotion. Poster/forms designs and updates for in-house programs will be moved to Communications Coordinator portfolio. It was noted that while the Public Relations chair position does “market” CFMTA/FCAPM to the outside musical world, it doesn’t require a marketing/advertising budget to do so.</p>
<p>Directive #4</p>	<p><u>Directive #4</u>: That Communications Coordinator Dina Pollock and Pat Frehlich divide the Advertising & Marketing subcommittee into the appropriate portfolios.</p>
<p>MOTION #14</p>	<p>Motion #14: That the Name “Marketing” be removed from the Public Relations and Marketing Committee name.</p> <p>Move: Lorna Wanzel ~ Second: Joni Woodrow</p> <p>Result: Carried.</p>
<p>MOTION #15</p>	<p>Motion #15: That the Advertising and Marketing sub-committee be renamed to the Advertising and Marketing Committee.</p> <p>Move: Pat Niekamp ~ Second: Paula Rockwell.</p> <p>Result: Carried</p>
<p>Strategic Planning Committee</p>	<p>Committee Chair Pat Frehlich will work actively on recruiting volunteers.</p> <p>Vice President Lauren Kells spoke to the success of last year’s Strategic Planning session. It was determined that this committee should be in the P&P as an ongoing committee and not an ad-hoc committee. The following individuals volunteered for the committee: Pat Frehlich, Henry Klassen, Kimerica Parr, Lorna Wanzel, Paula Rockwell and Rita Raymond-Millett. Paula Rockwell and Kimerica Parr will act as co-chairs. Note: the purpose of this committee is to come up with ideas for possible directions for CFMTA/FCAPM and will not act on recommendations. The committee will present ideas to the Executive Committee who will then determine which recommendations to act upon and the best course of action for implementing them.</p>
<p>Translation Committee</p>	<p>Barbara Long will remain until 2020. David Côté and Lynne Gagné will ensure the committee has a volunteer to chair the committee.</p>
<p>Video Resource Library</p>	<p>Communications Coordinator Dina Pollock spoke to the steep learning curve involved in this project. One of the most innovative aspects of this committee was the creation of “The Kit”—a portable resource consisting of: wireless microphones, a smart phone (as recorder), tripod for holding the phone, back up flash drive in the event the phone memory gets used up. The major budgetary considerations were paying clinicians and video editing (which takes a tremendous amount of time) and uploading to Vimeo at a charge of \$100 for yearly</p>

<p>Young Artist Tour</p> <p>MOTION #16</p>	<p>subscription. Dina Pollock encourages provinces/territory and branches to make use of this valuable resource. Note: There is no rental charge or fee associated with the use of this kit; CFMTA/FCAPM pays for the shipping which takes two or three days.</p> <p>Past President Cindy Taylor spoke to revamping the financial reports on-line template, as well as consolidating all Young Artist responsibilities in one document with four columns so that all levels of YA can see their responsibilities at a glance.</p> <p>Motion #16: To receive the Standing Committee reports as presented.</p> <p>Move: Paula Rockwell ~ Second: Joan Woodrow</p> <p>Result: Carried unanimously</p>
<p>Ad-Hoc Committee Reports</p> <p>Manitoba Conference 2019</p> <p>Alberta Conference 2021</p>	<p>Conference 2019, A Century of Sound Connections Leanne Hiebert spoke to the tremendous amount of time spent organizing. She thanked the Delegates and Officers for attending, as well as Pat Frehlich, Dina Pollock and Conference Resource Consultant Joanne Lougheed for their help.</p> <p>Conference 2021, “Our Rhythm Runs Through It” in Alberta. Plans are underway. Currently, the Chateau Lacombe will be used as a venue, the piano competition will take place at Muttart Hall and a vocal competition will be held at McDuggal United Church. Conference 2021 is on a theme of “rhythm”, therefore opening concert will feature indigenous drumming among other performances.</p>
<p>Provincial Reports</p>	<p>Alberta had nothing to add.</p> <p>British Columbia had nothing to add.</p> <p>Manitoba had nothing to add.</p> <p>New Brunswick had nothing to add.</p> <p>Nova Scotia had nothing to add.</p> <p>Newfoundland had nothing to add.</p> <p>Ontario had nothing to add.</p> <p>Québec offered to host the 2023 CFMTA/FCAPM conference at the école Vincent D’Indy. This 1904 building boasts large halls for trade show and concerts. Two considerations are that the school is planning renovations which may possibly take place during that time, and there is no air conditioning. A bonus is that because the conference is pedagogical/educational the rental costs would be lower than if held at a hotel. However, because the conference would be held at a school, conference attendees would not be housed on site. The conference committee is considering arranging a shuttle schedule. CFMTA/FCAPM Delegates are encouraged to visit www.emvi.qc.ca to see what the school is about. As well, there is a possibility of holding the conference at the McGill school of music. With regard to the necessity of translations, there are many grants available from the federal government for translations for national programs.</p>

<p>MOTION #19</p>	<p>Result: Defeated Motion #19: That it be made very clear in the Policy and Procedures Manual under the job description of Chairs of Committees, that we add:</p> <p>Chairs are expected to be in the process of preparing the next Chair from their committees. In the event that the current Chair cannot complete their mandate or decides he or she wants to step down at the end of their two years after election, they would have someone from their committee, who is knowledgeable about their work, to continue on after the current Chair leaves. Possible replacements should always be in the process of being prepared to take over if and when needed.</p> <p>Those desiring to be a Chair of a Committee may ask to join the committee, so they will be prepared for the position.</p> <p>Move: Lorna Wanzel ~ Second: Paula Rockwell</p> <p>Result: Carried Unanimously</p>
<p>Resolution # 2</p>	<p>Alberta RESOLUTION #2: That a National Voice Competition be a biennial competition during the CFMTA-FCAPM conference and that funding be in place.</p> <p>Move: Marlane Osgood ~ Second: Kimerica Parr</p> <p>Discussion: Concern was expressed that this would pressure host provinces to include a vocal competition when they might not be prepared to do so. Concern was also raised that, unless the competition is funded by CFMTA/FCAPM, there is no resource for funding it. As well, if CFMTA/FCAPM is required to be responsible for running another competition, a new committee would have to be created to handle it. Some proposed ideas were:</p> <ul style="list-style-type: none">• A second competition, the discipline to be decided by the province hosting the conference• A rotating competition schedule• The second competition being held every 4 or 6 years <p>Treasurer Lois Kerr pointed out that currently, \$2.00 of each member's fees goes toward funding the piano competition. Were CFMTA/FCAPM to offer a second competition, a further \$2.00 per member fee increase could <i>partially</i> cover this initiative. This increase would net approximately \$6,600 each year or \$13,200 every two years. Currently, the piano competition costs \$25,000 every two years.</p> <p>The Resolution was withdrawn by ARMTA.</p>
<p>MOTION # 20</p>	<p>Motion #20: To increase our CFMTA/FCAPM fees by \$2.00 starting 2020-2021 per member with those funds to be designated for an optional second competition during conference years.</p> <p>Move: Lorna Wanzel ~ Second: Elizabeth Tithecott</p> <p>Discussion: this will make the portion of fees going to CFMTA \$37.00. This extra \$2.00 will go into a dedicated account to be accessed only when a provincial Conference Committee hosts a second competition. Should the province hosting the conference choose not to run a second</p>

	<p>competition, the funds will remain in the account for the next competition. Result: Carried</p> <p>Note: the issue of a mandatory second competition will be discussed at the 2020 AGM.</p>
<p>New Business <i>ISME Group Membership</i></p> <p>Directive #5</p> <p><i>CFMTA/FCAPM Certificate of Recognition</i></p> <p>MOTION #23</p> <p>Member of CFMTA Designation</p> <p>Directive #6</p>	<p>Historically, there have been collaborations with ISME on conferences, however the relationship currently gives nothing to CFMTA/FCAPM.</p> <p>President Tiffany Wilson suggested CFMTA/FCAPM consider creating a corporate membership of our own; therefore ISME would also join CFMTA/FCAPM in a reciprocal arrangement. This would fall under the direction of Public Relations.</p> <p><u>Directive #5</u>: That we not renew our ISME membership at its next renewal date.</p> <p>Background: A means of acknowledging long-term RMTs who have transferred Provinces/Territory, therefore their records haven't remained in one province long enough to receive a 25 or 50-year pin or certificate. As such, the Certificate of Recognition would acknowledge an RMT being an individual member of the CFMTA for "X" number of years.</p> <p>Paula Rockwell will chair a committee to work out a protocol for receiving and processing applications. Suggestions included having the member apply for the certificate and supply their own proof; asking provincial Registrars to check their records to see who might be eligible. A \$10 administration fee was suggested, along the lines of the Professional Achievement award. Certificates could be sent from the secretary or printed off. Concern was raised that if this program were open to all members, it could become unwieldy and expensive. A suggestion was made to ask provincial registrars to put the CFMTA logo on their provincial acknowledgement of membership certificates, thus using one certificate to indicate provincial and national membership. Tiffany Wilson volunteered for the committee.</p> <p>Motion #23: That we form a CFMTA Certificate of Recognition Committee.</p> <p>Moved: Paula Rockwell ~ Second: Marlaine Osgood</p> <p>Result: Carried</p> <p>Given that, according to Article III, sub-paragraph (2) of the CFMTA/FCAPM Bylaws:</p> <p>The Federation shall be composed of:</p> <ol style="list-style-type: none"> 2. Individual members who are members in good standing of a Provincial or Territorial Registered Music Teachers' Association which association has received the approval of the executive committee. These individual members do not have a vote and do not pay dues directly to CFMTA. <p>And that all Registered Music Teachers are, in fact, non-voting members of CFMTA/FCAPM, members should be able to acknowledge their affiliation with CFMTA/FCAPM.</p> <p><u>Directive #6</u>: In the membership category of the P&P, add the following "May use Member of the CFMTA, or Membre de la FCAPM."</p>

<p>Directive #7</p> <p>Program Funding and Grant Application</p> <p>Directive #8</p> <p>Officers' Resolutions</p> <p>Setting Up Provincial Branches</p>	<p><u>Directive #7</u>: That Editor Dina Pollock create a CFMTA/FCAPM member's use logo to be made available on the CFMTA/FCAPM website, password protected.</p> <p>Laureen spoke to Strategic Planner, Peter Wright being surprised that CFMTA/FCAPM ran solely on membership dues when other similar organizations have sponsors. Thus, we need to seek out funding/sponsorship for our organization and/or programs.</p> <p>It was noted that grants require a specific event to apply for. Further, it is "Better to apply for more money and appear greedy or apply for less and appear stupid." We would need to find individuals willing to write grant applications on a volunteer basis. The officers will come up with criteria for this position and trust that one of our members will step forward.</p> <p><u>Directive #8</u>: The officers create criteria for a "Fund Developer" to be included in the CMT and Of Note.</p> <p>President Tiffany Wilson spoke to the discrepancies between Bylaws and the Policies & Procedures with regard to officers being able to send out resolutions. A certain interpretation of the Bylaws might suggest that the Officers don't have the right to submit advance resolutions for delegate consideration. However, the most recent version of the Policies and Procedures clearly states that Officers may indeed send out resolutions.</p> <p>Discussion arose regarding the possibility of regularly reviewing the Bylaws with a view to updating them to bring them into line with the P&P. The Bylaw Chair spoke to the fact that the Bylaws don't need to be updated and that they were purposely written to be "loose" to allow for updating and revitalizing through yearly Policies and Procedures revisions and fine tuning.</p> <p>Therefore, we go by the dictates of the Policies & Procedures FIRST!</p> <p>Newfoundland Delegate Joni Woodrow spoke to the lack of information regarding Provinces setting up branches. She was encouraged to contact provincial presidents Canada-wide for their suggestions on how to do this, as each province handles this in its own unique fashion.</p>
<p>Amended Budget 2019-2020</p> <p>MOTION #25</p> <p>Proposed 2020-2021 Budget</p>	<p>Amendments brought about because of this AGM were presented by Treasurer Lois Kerr. Total CFMTA income \$174,121 Total CFMTA expenses now \$168,222 Net income of \$5,899</p> <p>Motion #25: to accept the budget 2019-2020 as amended.</p> <p>Move: Marlaine Osgood ~ Second: Henry Klassen</p> <p>Result: Carried</p> <p>Amendments brought about by this AGM: Fee Increase: Even though we will be raising fees by \$2, these funds will be held for a future year, therefore is Deferred Revenue. Treasurer Lois Kerr will make up a separate category for these funds, similar to the Awards and Competitions that list the Piano Competition budget. Therefore, there is no change to our total income.</p> <p>Extra travel expenses: holding the 2020 AGM in Whitehorse</p>

MOTION # 26	<p>Total CFMTA income: \$164,046 (income added from Awards and Competitions) Total CFMTA expenses: \$160,872 (reflecting Whitehorse additional expenses) Net income: \$3174</p> <p>Motion #26: To accept the budget for 2020-2021 as amended.</p> <p>Move: David Côté ~ Second Patricia Niekamp</p> <p>Result: Carried</p>
Elections	<p>The following candidates stood for election:</p> <p>President: Laureen Kells</p> <p>Past President Cindy Taylor asked for nominations from the floor three times. As there were no nominations from the floor, Laureen Kells was elected President of CFMTA/FCAPM by acclamation.</p> <p>Vice President: Paula Rockwell</p> <p>NSRMTA delegate Lorna Wanzel spoke to Paula Rockwell's achievements and expertise. Currently president of NSRMTA, she is capable and intelligent. She is a full-time voice instructor at Acadia University, has worked with the Canadian Opera Company, Toronto's Opera in Concert, Orchestra Baroque du Montréal, and Opera Nova Scotia. A sought-after adjudicator and master class facilitator, Paula Rockwell is known for her presentations on vocal pedagogy, interpretation and stage craft.</p> <p>Past President Cindy Taylor asked for nominations from the floor three times. As there were no nominations from the floor, Paula Rockwell was elected Vice President of CFMTA/FCAPM by acclamation.</p> <p>President Tiffany Wilson gave a heartfelt speech regarding her time as president and thanked delegates and officers alike. She received a standing ovation from all delegates and chairs!</p>
Adjournment	<p>Joni Woodrow spoke to a wonderful day of meeting, she's seen tremendous growth in the organization, commenting that we do this for the enjoyment of the sharing of music and helping others to learn music with a view to doing the best for our students, our provinces our country. She is excited to "keep doing it."</p>
MOTION #27	<p>Motion #27: To adjourn the meeting.</p> <p>Move: Joan Woodrow</p> <p><i>And long may your big jib draw!</i></p>

IMPORTANT 2019-2020 DATES

Deadlines	May 15 Reports due (Officers, Provincial and Committee) June 1 Agenda out July financials out
Next Meeting	July 8 and 9, 2020 in Whitehorse, YUKON
2021 meeting and conference, Edmonton Alberta:	<i>July 2021 Conference: July 7 to 10 in Edmonton, Alberta</i> www.cfmta2021.ca July 6, 2021 Officers meeting July 7, 2021 Executive meeting July 8, 2021 Additional Executive Meeting as needed, Informational Meeting

ACTION LIST

<u>Directive:</u>	Anita Perry, Lorna Wanzel and Henry Klassen create a template for the P&P to ensure consistency when changes are made, to be applied for the 2020-2021 edition
<u>Directive:</u>	Dina Pollock: put the completed P&P template on the website.
CFMTA/FCAPM Brochure	Delegates are invited to contact Patricia Frehlich with suggestions to update the CFMTA/FCAPM Brochure with a view to an updated version being printed in the fall.
Advertising and Marketing Committee	Needs a chair.
<u>Directive</u>	That Communications Coordinator Dina Pollock and Pat Frehlich divide the Advertising & Marketing subcommittee into the appropriate portfolios.
<u>Action</u>	David Cote continue to investigate venues for the Quebec conference in 2023
<u>Action</u>	Anna Avery and Anita Perry work together to facilitate the 2020 AGM in Whitehorse.
<u>Action</u>	Strategic Planning committee to come up with new directions and creative ideas to keep CFMTA/FCAPM growing.
<u>Motion #19</u>	(Lorna Wanzel) Add: Chairs are expected to be in the process of preparing the next Chair from their committees.
<u>Action</u>	Paula Rockwell and Tiffany Wilson find a third committee member for the CFMTA/FCAPM Certificate of Recognition project.
<u>Directive</u>	<u>Directive #8:</u> The officers create criteria for a "Fund Developer" to be included in the CMT and Of Note.
<u>Action</u>	Volunteer for a committee (or three)!



CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS
FÉDÉRATION CANADIENNE DES ASSOCIATION DES PROFESSEURS DE MUSIQUE

Providing leadership in music education across Canada | Chef de file de l'éducation musicale au Canada

CFMTA-FCAPM Branching Out 2020-2021

Professional Peer Outreach

Given there are successful music teachers who are not members of our association and as part of CFMTA/FCAPM's mission statement "To provide leadership in music education across Canada," our Branching Out event for 2020-2021 will be:

Reaching Out to Our Professional Peers

Some possibilities include:

- Extending an invitation to our professional peers to attend an informal/formal social gathering
- Extending an invitation to our professional peers to attend a professional development event, such as a workshop or master class
- Extending an invitation to our professional peers and their students to attend an RMT concert/recital
- Extending an invitation to our professional peers and their students to attend a Young Artist concert/recital
- Creating a branch event that could involve all teachers, such as a music writing competition, poster contest, community outreach opportunity

A spirit of inclusivity will help raise the standard of music instruction and professional development, creating more engaged music teachers and helping to keep music alive in the hearts and minds of Canadians.

[*Back to Minutes*](#)

Tiffany A. Wilson, President CFMTA 2017-2019
Departing Speech at AEM to Delegates and Officers

It has been an honour to serve all of you and have your strength behind me and everything that we've done.

I think that I just have to say one thing about my grandmother Thelma who was here (CFMTA President 1975-79) for 4 years, which must have been a long time to do this job but you do feel at the end of the 2 year term that you are just learning what's happening. But I'm happy I'll be around to help Lauren and to help Paula as we go forward and keep the energy going because of the strategic planning we did last year. I think it really showed off a lot of like-mindedness and dedication to the work that we all do for the CFMTA. We are all here for the same reason, I think.

But, back to my grandmother, she said that when she finished, she felt should go into politics! She thought that that was her calling. I really don't feel that that is my calling because I always want to please everybody. It was a tough day, but it was also an exhilarating day today and I just want to say thank you!

