



CANADIAN FEDERATION OF MUSIC TEACHERS' ASSOCIATIONS  
FÉDÉRATION CANADIENNE DES ASSOCIATION DES PROFESSEURS DE MUSIQUE

Providing leadership in music education across Canada | Chef de file de l'éducation musicale au Canada

## YOUNG ARTIST SERIES HOST BRANCH FINANCIAL STATEMENT 2024-2025

Please complete the form below and submit with all receipts to your Regional Convenor *as soon as possible after the Young Artist Concert.*

Submitted by:

Host Branch: \_\_\_\_\_

Concert Date: \_\_\_\_\_

Name of Young Artist: \_\_\_\_\_

Region of YA Tour: \_\_\_\_\_

Branch Coordinator Name (please print): \_\_\_\_\_

Full Mailing Address with Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

### REVENUE FROM:

Tickets \$ \_\_\_\_\_

Donations \$ \_\_\_\_\_

CFMTA Subsidy \$ 200.00

Total Revenue \$ \_\_\_\_\_

### HOST BRANCH EXPENSES:

Venue Rental \$ \_\_\_\_\_

Piano Tuning \$ \_\_\_\_\_

Advertising \$ \_\_\_\_\_

Tickets \$ \_\_\_\_\_

Programmes \$ \_\_\_\_\_

Young Artist Meals \$ \_\_\_\_\_ (do not claim more than \$30 per day)

Misc (e.g. flowers) \$ \_\_\_\_\_ Total Host Branch Expenses: \$ \_\_\_\_\_

**NET PROCEEDS:** Subtract Host Branch Expenses from Revenue: \$ \_\_\_\_\_

**For the 2024-2025 Young Artist Tours, the portion of proceeds payable to CFMTA has been waived.** A subsidy of \$200.00 will be paid to the Host upon completion of the concert and submission of this form.

**Please indicate the name to put on the cheque from CFMTA and the mailing address if different from above:**

**Name and address:** \_\_\_\_\_

### EXPENSES FOR REIMBURSEMENT:

Accommodation \$ \_\_\_\_\_

Poster Printing \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Total Expenses for Reimbursement: \$ \_\_\_\_\_

SEND THIS COMPLETED STATEMENT ENCLOSING RECEIPTS TO THE REGIONAL CONVENOR.

Note: Requests for reimbursement of second night accommodation should be submitted separately to the Regional Convenor.