



## YOUNG ARTIST SERIES HOST BRANCH FINANCIAL STATEMENT

Please complete the form below and submit with all receipts and your cheque for CFMTA to your Regional Convenor *as soon as possible after the Young Artist Concert.*

Submitted by:

Host Branch: \_\_\_\_\_

Concert Date: \_\_\_\_\_

Name of Young Artist: \_\_\_\_\_

Region of YA Tour: \_\_\_\_\_

Branch Coordinator Name (please print): \_\_\_\_\_

Full Mailing Address with Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

### REVENUE FROM:

Tickets \$ \_\_\_\_\_

Donations \$ \_\_\_\_\_

Total Revenue \$ \_\_\_\_\_

### HOST BRANCH EXPENSES:

Venue Rental \$ \_\_\_\_\_

Piano Tuning \$ \_\_\_\_\_

Advertising \$ \_\_\_\_\_

Tickets \$ \_\_\_\_\_

Programmes \$ \_\_\_\_\_

Young Artist Meals \$ \_\_\_\_\_ (do not claim more than \$30 per day)

Misc (e.g. flowers) \$ \_\_\_\_\_ Total Host Branch Expenses: \$ \_\_\_\_\_

**NET PROCEEDS:** Subtract Host Branch Expenses from Revenue: \$ \_\_\_\_\_

### AMOUNT PAYABLE TO CFMTA for the YOUNG ARTIST TOUR:

Enter \$75 or 50% of Net Proceeds, whichever is greater \$ \_\_\_\_\_

**Please make cheque payable to CFMTA**

### EXPENSES FOR REIMBURSEMENT:

Accommodation \$ \_\_\_\_\_

Poster Printing \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Total Expenses for Reimbursement: \$ \_\_\_\_\_

SEND THIS COMPLETED STATEMENT ENCLOSING CHEQUE TO CFMTA AND RECEIPTS TO THE REGIONAL CONVENOR.

Note: Requests for reimbursement of second night accommodation should be submitted separately to the Regional Convenor.